



Tender No. IITH/CSE/SBJOSHI/2019/T004

Date: 25 Apr 2019

To,

Dear Sirs,

On behalf of the Indian Institute of Technology Hyderabad, Tenders are invited for supply of “**Private Cloud Implementation using Open stack in IIT Hyderabad**” conforming to the specification given in Annexure I.

**I) Instruction to the Bidder**

- (i) **Pre-Bid Meeting:** The Tender involves pre-Bid Meeting as per below details
  - a. Pre-Bid meeting: **07 May 2019 from 03.00 PM – 05.00 PM**
  - b. Venue for Pre- Bid Meeting: **Room No. 407, Academic Block C, IIT Hyderabad, Kandi.**
  - c. Pre-bid queries to be sent by email only to **sbjoshi@iith.ac.in** **on or before 04 May 2019 by 05.00 PM.**
  - d. Minutes of the Pre-Bid Meeting shall be placed on Institute website and CPP Portal by **5:00 PM of 09 May 2019.**
- (ii) **Preparation Bids:-** The tenders should be submitted under two bid system (i.e.) Technical bid and Financial bid. Both Technical Bid and Financial Bid should be sealed and clearly superscribed with Technical Bid/Commercial Bid (as applicable) along with the Tender No. and Due Date. Both Technical and Commercial Bid must be sealed inside a big envelope and superscribed Tender No. and Due Date clearly. Tenderer’s name must be written on all the three envelopes. All pages of the both the bids must be signed by the Authorized signatory of the Tenderer. The Earnest Money Deposit (refer point 3 of Schedule of Invitation of this Tender) in original must be submitted along with the Technical Bid.
- (iii) **Bid Validity-** Bid should be valid for a period of 90 days from the due date of Tender submission. Bidder should clearly indicate validity of the bid.
- (iv) **Delivery of the tender:-** The tender shall be sent to “**Stores & Purchase Office, 2<sup>nd</sup> Floor, Academic Block A, I.I.T Hyderabad, Kandi, Sangareddy- 502 285, Telangana State, India**” either by Post/Courier/By Hand so as to reach our office before the due date and time specified in our Schedule. The Institute shall not be responsible for any Postal/Courier delay.
- (v) **Opening of the tender:-** The offer/Bids will be opened by a committee constituted for this purpose. The Technical bids will be opened first and it will be examined and evaluated by a