



**Indian Institute of Technology Hyderabad**  
**Kandi – 502 285, Telangana, India**  
**Phone: 040-23016018; Fax: 040-23016032**  
**Email: jrsp@iith.ac.in, stores@iith.ac.in**

**Tender No. IITH/PHY/SURYA/2017/T.209**

**Date: 22.02.2018**

To

Last date & time for submission of offer: 15.03.2018 by 3.00 p.m

**Date & Time of Tender Opening: 15.03.2018 at 3.30 p.m**

Dear Sirs,

On behalf of the Indian Institute of Technology Hyderabad, offers are invited for supply of **“Vibrating sample magnetometer (as per Specification Enclosed)”** with appropriate valves, tubing, and controllers and the accessories” conforming to the specification given in Annexure.

**I) Instruction to the Bidder**

- (i) **Preparation Bids:-** The tenders should be submitted under two bid system (i.e.) Technical bid and Financial bid.
- (ii) **Delivery of the tender:-** The tender shall be sent to the below mentioned addressee either by post or by courier so as to reach our office before the due date and time specified in our Schedule. The offer/bid can also be dropped in the tender box on or before the due date and time specified in the schedule. The tender box is kept in the office of the “ I.I.T Hyderabad, Kandi 502 285.
- (iii) **Opening of the tender:-** The offer/Bids will be opened by a committee duly constituted for this purpose. The technical bids will be opened first and it will be examined by a technical committee which will be decided the suitability as per our specification and requirement. The financial offer/bid will be opened only for the offer/bids which technically meets all our requirements as per the specification. The bidders if interested may participate on the tender opening Date and Time. The bidder should produce authorization letter from their company to participate the tender opening. Only one representative will be allowed to participate the tender opening.

*M. Badrinath*

- (iv) **Prices:-** The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges. The offer/bid should be exclusive of GSTs and duties, which will be paid by the purchaser as applicable. However the percentage of taxes & duties shall be clearly indicated.

The price should be quoted without custom duty and excise duty, since I.I.T. Hyderabad is exempted from payment of excise duty and the custom duty will be paid at concessional rate against duty exemption certificate i.e.5.15%.

In case of import supply the price should be quoted on FOB Basis Only.

- (v) **Agency Commission:-** Agency commission if any will be paid to the Indian agent in Rupees on receipt of the equipment and after satisfactory installation. Agency Commission will not be paid in foreign currency under any circumstances. The details should be explicitly shown in Tender even in case of Nil commission. The tenderer should indicate the percentage of agency commission to be paid to the Indian agent.

- (vi) **Terms of Delivery:-** The item should be supplied to our destination in case of local supply. In case of import supply, the item should be shipped only to Hyderabad Airport. The Installation/Commissioning should be completed as specified in our important conditions.

Yours faithfully,

  
**M. Badrinath** 22/2/18

**Deputy Registrar**

**I.I.T. Hyderabad.**

For any technical query related to enquiry you may feel free to contact Dr. Suryanarayana Jammalamadaka, Associate Professor, Department of Physics. Phone : 2301 7085,  
Email:surya@iith.ac.in