



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

NOTICE INVITING TENDER (NIT)

NIT No.: IITH/MS/103/HCS/2026

For

Providing Annual Health Checkup Services for Students

NIT Reference No.	IITH/MS/103/HCS/2026
Name of Procuring Authority	Indian Institute of Technology Hyderabad (IITH)
Address	IIT Hyderabad, Kandi, Sangareddy District, Telangana – 502 284
Website Link	www.iith.ac.in/tenders
CPP Portal Link	https://eprocure.gov.in
Name of Work / Service	Providing Annual Health Checkup Services for Students
Nature of Tender	Open Tender (Two-Bid System – Technical + Financial)
Estimated Contract Value	Rs.32,25,000/- (Rupees Thirty-Two Lakhs Twenty-Five Thousand only)
Earnest Money Deposit (EMD)	Rs.65,000/- (Rupees Sixty-Five Thousand only)
Security Deposit (SD)	Rs.1,62,000/- (Rupees One Lakh Sixty-Two Thousand only)
Period of Contract	One (1) year, renewable for up to two (2) additional years subject to satisfactory performance
Bid Submission Mode	Online through CPP Portal (eprocure.gov.in)
EMD Payment Mode	Online (NEFT / RTGS / Internet Banking) to IITH bank account
Tender Fee	Nil
Start Date for Bid Submission	01-07-2026
Last Date & Time for Bid Submission	_____ 15:00 hrs IST (As per CPP)
Date & Time of Technical Bid Opening	_____ 15:30 hrs IST (As per CPP)
Date & Time of Financial Bid Opening	To be notified separately after technical evaluation

IMPORTANT: Bids shall be submitted exclusively through the CPP Portal (eprocure.gov.in). Bids received by any other mode shall be summarily rejected.

SECTION 1 – INTRODUCTION & BACKGROUND

1.1 Indian Institute of Technology Hyderabad (IITH), an Institute of National Importance established under the Institutes of Technology Act, 1961, invites sealed online bids through the Central Public Procurement (CPP) Portal (eprocure.gov.in) from eligible, experienced, and reputed diagnostic service providers for providing Annual Health Checkup Services for Students of IITH.

1.2 The Ministry of Education (MoE), Government of India, has directed all Higher Educational Institutions to conduct annual health check-ups of students and to introduce urine-based substance screening under the Student Wellness Programme (SWP) from Academic Year 2026 onwards. Pursuant to this direction, IITH proposes to engage a qualified and licenced diagnostic service provider to provide Annual Health Checkup Services entirely on-campus at IITH, Kandi, Sangareddy.

1.3 The estimated number of students to be covered under this tender is approximately 1500 for AY 2026-2027. IITH reserves the right to increase or decrease this number by up to 25% without any change in the per-candidate rate quoted by the successful bidder.

1.4 Justification for Procurement through CPP Portal: Diagnostic service providers operating in the Hyderabad / Sangareddy region may not be registered on the GeM portal, which would artificially restrict competition and result in poor bid response. Further, this procurement involves complex technical eligibility criteria including statutory licences (Clinical Establishment, PCPNDT, BMW authorisation) and qualified medical personnel, which cannot be adequately captured through GeM's Custom Bid framework. The CPP Portal (eprocure.gov.in), being the prescribed platform for open tender publication by Central Government institutions under GFR 2017 Rule 160, ensures wider outreach, structured two-bid evaluation, and a complete audit trail, making it the most appropriate and compliant mode of procurement for this service.

SECTION 2 – SCOPE OF SERVICES

2.1 Schedule of Investigations

The successful bidder shall conduct the following investigations for each eligible student, entirely on the IITH campus. A single all-inclusive package rate per candidate shall be quoted covering all nine (9) investigations below, inclusive of all costs (personnel, equipment, consumables, reagents, transport, and all other incidental charges). No additional charges whatsoever shall be entertained:

(*Note: Please do not quote the rates here, use BoQ sheet available in the CPP tender notice)

S.No.	Investigation	Quoted Rate (₹)
1	Complete Blood Picture (CBP)	<i>To be quoted</i>
2	Random Blood Sugar (RBS)	<i>To be quoted</i>
3	ECG	<i>To be quoted</i>

S.No.	Investigation	Quoted Rate (₹)
4	Chest X-ray	To be quoted
5	Ultrasound – Abdomen	To be quoted
6	Complete Urine Examination (CUE)	To be quoted
7	Liver Function Test (LFT)	To be quoted
8	Vision Test / Colour Blindness – Ophthalmology Consultation	To be quoted
9	Urine-Based Substance Screening – 6-Panel (SWP)	To be quoted
All-Inclusive Package Rate per Candidate		₹ _____/-

Note: Diagnostic services rendered by clinical establishments are exempt from GST under Notification No. 12/2017-Central Tax (Rate). No GST shall be charged on the agreed package rate.

2.2 On-Campus Service Delivery

- All investigations shall be conducted on the IITH campus, Kandi, Sangareddy District, Telangana – 502 284.
- The bidder shall deploy all necessary qualified and licenced personnel, portable medical equipment, consumables, and reagents to the campus on mutually agreed examination dates.
- IITH shall provide suitable examination space, basic utilities (electricity and water), and logistical coordination on campus.
- A detailed examination schedule shall be mutually agreed at least fifteen (15) working days before commencement of each drive.
- Either party may request rescheduling due to unforeseen circumstances with a minimum of five (5) working days prior notice.

2.3 Urine-Based Substance Screening – 6-Panel (SWP)

- The 6-panel urine-based substance screening shall be conducted on a strictly voluntary basis in accordance with MoE directives.
- Informed Consent Forms shall be obtained from each student / guardian (in case of minors) before the screening.
- Results shall be kept strictly confidential, disclosed only to authorised persons designated by IITH, and shall not be used for any academic, administrative, residential, or disciplinary action against any student.
- Proper chain-of-custody protocols shall be maintained for all urine samples.

2.4 Reporting

- Individual medical reports shall be delivered to the IITH Health Care Unit within seven (7) working days of each examination session.
- A consolidated summary report shall be submitted at the end of the complete examination drive.
- All reports shall be issued on the bidder's official letterhead, signed by a qualified pathologist or radiologist as applicable.

2.5 Re-Test at No Additional Cost

- In the event of sample failure, sample inadequacy, inconclusive result, or quality-related rejection of any investigation attributable to the bidder's personnel, equipment, or process, the bidder shall conduct a re-test for the concerned student at no additional cost to the student or to IITH.
- Such re-test shall be completed within five (5) working days of identification of the failed result. A re-test register shall be maintained and copies submitted to IITH with the final consolidated report.
- In cases where failure is solely attributable to the student, the same shall be documented and referred to the IITH for a mutual decision on a case-by-case basis.

2.6 Biomedical Waste Management

- The bidder shall comply with the Biomedical Waste Management Rules, 2016 and all guidelines issued by CPCB and TSPCB for segregation, collection, storage, transportation, treatment, and disposal of all biomedical waste generated during examinations on the IITH campus.
- All biomedical waste shall be segregated at source in colour-coded bags / containers as prescribed under Schedule I of the BMW Rules, 2016, and disposed of exclusively through an authorised Common Biomedical Waste Treatment Facility (CBWTF).
- Under no circumstances shall any biomedical waste be left on the IITH campus premises.
- Manifests / logbooks of all biomedical waste generated and disposed of shall be maintained and submitted to IITH upon request.

2.7 Timeline

- The complete medical examination for approximately 1,500 students shall be completed within 50 to 60 days from the date of commencement of the first examination drive.
- The contract period shall be for one (1) year, renewable annually for up to two (2) additional years subject to satisfactory performance and mutual written consent.

SECTION 3 – BIDDING PROCESS & IMPORTANT DATES

3.1 Mode of Procurement

This procurement shall be conducted through Open Tender on the Central Public Procurement (CPP) Portal (eprocure.gov.in) as a Two-Bid System (Technical Bid + Financial Bid). Bids submitted by any other mode (email, post, hand delivery, fax) shall be summarily rejected.

3.2 Bid System

- Technical Bid (Envelope 1): All eligibility documents, certifications, and the signed Bidder's Declaration as listed in Section 7 of this NIT, uploaded online on the CPP Portal.
- Financial Bid (Envelope 2): All-inclusive package rate per candidate (in Rs.) for the complete set of nine (9) investigations listed in Section 2.1, submitted online on the CPP Portal. The rate shall be quoted inclusive of all costs and charges.

- Both envelopes shall be submitted simultaneously on the CPP Portal before the bid submission deadline. Financial bids shall be opened only for bidders who qualify the technical evaluation.

3.3 Important Dates & Schedule

S.No.	Event / Activity	Date / Timeframe
1	Publication of NIT on CPP Portal (eprocure.gov.in)	01-07-2026
2	Start date for bid submission on CPP Portal	02-07-2026
3	Last date and time for submission of bids	_____ 15:00 hrs IST (As per CPP)
4	Last date for EMD remittance (online NEFT / RTGS)	On or before bid submission deadline
5	Opening of Technical Bids	_____ 15:30 hrs IST (As per CPP)
6	Scrutiny of Technical Bids by Evaluation Committee	Within 5 working days of technical bid opening
7	Opening of Financial Bids (qualified bidders only)	To be notified on CPP Portal
8	Issue of Letter of Award (LoA) to successful bidder	Within 10 working days of financial bid opening
9	Submission of Security Deposit by successful bidder	Within 10 working days of LoA
10	Execution of MOU / Agreement	Within 15 working days of LoA
11	Commencement of medical examination on campus	July – August 2026

Note: IITH reserves the right to extend the bid submission deadline or reschedule the bid opening dates with prior notification on the CPP Portal and IITH website. Bidders are advised to check the CPP Portal and Institute website regularly for any corrigendum / addendum.

SECTION 4 – EARNEST MONEY DEPOSIT (EMD)

4.1 EMD Amount

Every bidder shall submit an Earnest Money Deposit (EMD) of Rs. 65,000/- (Rupees Sixty-Five Thousand only) along with the Technical Bid.

4.2 Mode of Payment – Online Transfer (NEFT / RTGS)

EMD shall be paid online through NEFT / RTGS / Internet Banking to the following IITH bank account. Physical demand drafts or cheques shall not be accepted:

Account Name	Indian Institute of Technology Hyderabad
Bank Name	State Bank of India
Branch Name & Address	IITH Kandi / 14182, IIT Hyderabad Kandi, Sangareddy-502284

Account Number	30412797764
Account Type	Savings
IFSC Code	SBIN0014182
MICR Code	502002528
Payment Reference	Bidder shall use 'EMD-Annual Health Checkup' as payment reference or narration

The bidder shall upload the UTR number / transaction reference / bank confirmation of the NEFT / RTGS transfer as proof of EMD payment along with the Technical Bid on the CPP Portal. EMD shall be remitted on or before the bid submission deadline. IITH shall not be responsible for any delay in credit of NEFT / RTGS payment.

4.3 EMD Exemption

- Micro and Small Enterprises (MSEs) registered with Udyam (formerly NSIC) are exempted from EMD, subject to upload of a valid and current Udyam Registration Certificate along with the Technical Bid.
- No other category of bidder is exempted from EMD.

4.4 Refund of EMD

- EMD of unsuccessful bidders shall be refunded within thirty (30) working days of finalisation of the tender / award of contract, without any interest.
- EMD of the successful (L-1) bidder shall be returned after submission and acceptance of the Security Deposit.

4.5 Forfeiture of EMD

The EMD shall be liable to forfeiture if the bidder: (a) withdraws or modifies the bid after the bid submission deadline; (b) fails to execute the contract / MOU within the stipulated time after issue of the Letter of Award; or (c) furnishes false or misleading information in the bid.

SECTION 5 – SECURITY DEPOSIT (SD)

5.1 The successful bidder shall submit a Security Deposit (SD) of Rs. 1,62,000/- (Rupees One Lakh Sixty-Two Thousand only) within ten (10) working days of the issuance of the Letter of Award (LoA).

5.2 The Security Deposit shall be submitted by way of:

- Online transfer (NEFT / RTGS) to the IITH bank account specified in Section 4.2 above; or
- Bank Guarantee (BG) from a scheduled commercial bank, in the format prescribed by IITH, valid for the full contract period plus sixty (60) days.

5.3 The Security Deposit shall be refunded / returned within sixty (60) days of the satisfactory completion of the contract period, after adjustment of any dues or penalties, without any interest.

5.4 The Security Deposit shall be liable to forfeiture in the event of breach of contract, failure to render services as per the agreed terms, or any act of fraud or gross negligence by the successful bidder.

SECTION 6 – ELIGIBILITY & QUALIFICATION CRITERIA

Bidders must satisfy all of the following eligibility criteria. Non-compliance with any criterion shall result in disqualification. Supporting documents shall be uploaded on the CPP Portal as part of the Technical Bid.

S.No.	Eligibility Criterion	Documentary Evidence Required
1	Legally incorporated company / partnership firm / LLP / proprietorship duly registered in India.	Certificate of Incorporation / Registration Certificate / Partnership Deed
2	Valid GST Registration.	GST Registration Certificate
3	Valid PAN.	PAN Card of the entity
4	Registration under the Clinical Establishments (Registration and Regulation) Act, 2010 and applicable Telangana State Rules, to conduct medical diagnostic services.	Clinical Establishment Registration Certificate (Central / Telangana State)
5	Valid statutory licence / permission under the PCPNDT Act, 1994 and Telangana PCPNDT Rules for operating portable / off-site ultrasound equipment at camp locations. The sonologist / radiologist deployed shall hold a valid Form F registration.	Copy of PCPNDT licence; Form F registration of deployed sonologist / radiologist
6	Valid authorisation from the Telangana State Pollution Control Board (TSPCB) for handling and disposal of biomedical waste in accordance with the Biomedical Waste Management Rules, 2016.	Copy of TSPCB BMW authorisation
7	Minimum three (3) years of experience in conducting medical diagnostic / health check-up camp services for educational institutions, government bodies, PSUs, or corporate organisations.	Experience certificates / work orders / completion certificates from at least two clients
8	Minimum 500 individuals covered per year during any two of the last three financial years.	Self-declaration supported by client certificates or work orders
9	Annual turnover of not less than Rs. 25 lakhs in each of the last three financial years.	Annual turnover certificate from Chartered Accountant
10	Not blacklisted / debarred by any Central / State Government, PSU, or institution at the time of bidding.	Self-declaration on bidder's letterhead
11	NABL Accreditation Certificate	Copy of NABL Accreditation Certificate

SECTION 7 – BID EVALUATION & AWARD

7.1 Stage 1 – Technical Evaluation

Technical Bids shall be evaluated for eligibility compliance based on documents submitted. A Tender Evaluation Committee (TEC) constituted by the Director, IITH, shall scrutinise all technical bids. Only

bidders satisfying all eligibility criteria in Section 6 shall be declared technically qualified and their Financial Bids shall be considered for evaluation.

7.2 Stage 2 – Financial Evaluation (L-1)

Financial Bids of technically qualified bidders shall be opened on the CPP Portal on the notified date. The bidder quoting the lowest all-inclusive package rate per candidate shall be identified as L-1 and recommended for award of contract.

7.3 Clarifications

The Tender Evaluation Committee reserves the right to seek clarification from any bidder on documents submitted. Failure to respond within the stipulated time may result in disqualification.

7.4 Award of Contract

- IITH shall issue a Letter of Award (LoA) to the L-1 bidder.
- The successful bidder shall execute a Memorandum of Understanding (MOU) with IITH within fifteen (15) working days of the LoA.
- IITH reserves the right to accept or reject any or all bids, cancel or withdraw the NIT at any stage, and annul the bidding process without assigning any reason and without incurring any liability whatsoever.

SECTION 8 – TERMS AND CONDITIONS

8.1 Licences & Statutory Compliance

- The bidder shall obtain, prior to commencement of services, all necessary permissions, licences, and registrations required under applicable Central and Telangana State laws, including registration under the Clinical Establishments (Registration and Regulation) Act, 2010 and applicable Telangana State Rules, to conduct medical diagnostic services at the IITH campus, Kandi, Sangareddy.
- The bidder shall obtain and maintain in force the statutory licence / permission under the PCPNDT Act, 1994 and Telangana PCPNDT Rules for operating portable ultrasound equipment at off-site / camp locations. Copies shall be furnished to IITH before commencement of any ultrasound scanning activity.
- The sonologist / radiologist conducting ultrasound examinations shall hold a valid qualification recognised under the PCPNDT Act and be duly registered under Form F for camp-based scanning.
- The bidder shall hold and maintain a valid TSPCB authorisation for biomedical waste handling throughout the contract period.
- All licences and approvals shall be kept in force throughout the contract period. Any suspension or cancellation shall be immediately communicated to IITH in writing, and shall constitute grounds for termination of contract.

8.2 Quality & Personnel

- All tests shall be conducted by qualified and licenced medical professionals (pathologists, radiologists, sonologists, technicians) holding valid registrations under applicable professional councils / regulatory bodies.
- Only quality-assured reagents, kits, and equipment compliant with Bureau of Indian Standards (BIS) or equivalent standards shall be used.
- NABL-accredited laboratory processing shall be ensured wherever applicable.

8.3 Confidentiality & Data Protection

- All student health data, including substance screening results, shall be kept strictly confidential and shall not be shared with any third party without prior written consent of IITH.
- The successful bidder shall comply with the Digital Personal Data Protection Act, 2023 and all applicable data protection laws throughout the contract period.

8.4 Payment Terms

- Payment shall be made by IITH within thirty (30) working days of receipt of a valid invoice along with signed examination reports for each session / batch.
- No advance payment shall be made. Payment shall be strictly on a completion-of-service basis.
- In the event of incomplete investigations due to student non-availability, payment shall be made only for investigations actually conducted, on a pro-rata basis per individual MRP.
- All payments by IITH shall be made through online bank transfer (NEFT / RTGS / PFMS) to the bank account of the successful bidder.

8.5 Liquidated Damages (LD)

- Delay in submission of reports beyond seven (7) working days: Rs. 500/- per candidate per day of delay, subject to a maximum of 5% of the invoice value for that session.
- Failure to conduct examinations on agreed dates without prior notice of at least five (5) working days: Rs. 5,000/- per missed session.
- Repeated failure or breach of quality / statutory standards: IITH reserves the right to terminate the contract and forfeit the Security Deposit.

8.6 Subcontracting

The successful bidder shall not subcontract the services, in whole or in part, to any third party without prior written approval of IITH. Any approved subcontracting shall not relieve the successful bidder of its obligations and liabilities under the contract.

8.7 Renewal

The contract may be renewed annually for up to two (2) additional years, or part thereof, subject to satisfactory performance as assessed by IITH, mutual written consent, and at the same rates and terms and conditions as agreed, unless modified by a written amendment. The total contract duration including all renewals shall not exceed three (3) years.

8.8 Termination

- Either party may terminate the contract by giving thirty (30) days prior written notice.

- IITH may terminate the contract with immediate effect upon material breach, loss of statutory licence, fraud, misconduct, or gross negligence by the bidder's personnel.
- Upon termination, the bidder shall immediately return or securely destroy all student data in its possession as directed by IITH.

8.9 Dispute Resolution & Governing Law

Any dispute arising out of the contract shall first be resolved through mutual negotiation within thirty (30) days of written notice. If unresolved, the dispute shall be referred to arbitration under the Arbitration and Conciliation Act, 1996, with the seat of arbitration at Hyderabad and proceedings in the English language. The contract shall be governed by the laws of India. Courts at Hyderabad shall have exclusive jurisdiction.

8.10 General Conditions

- Canvassing in any form shall result in immediate disqualification of the bidder.
- The bidder shall indemnify IITH against all claims, damages, or liabilities arising from negligence, error, or misconduct by the bidder's personnel.
- Force Majeure: Neither party shall be liable for delay caused by circumstances beyond reasonable control, provided prompt written notice is given to the other party.
- IITH's decision in all matters relating to this tender shall be final and binding on all bidders.
- Bidders are advised to carefully read the tender document in its entirety before submitting bids. Submission of a bid shall be deemed acceptance of all terms and conditions of this NIT.

SECTION 9 – CHECKLIST OF DOCUMENTS TO BE UPLOADED ON CPP PORTAL

The following documents shall be uploaded by the bidder on the CPP Portal as part of the Technical Bid. Incomplete submissions shall be liable for rejection without further reference:

S.No.	Document to be Uploaded on CPP Portal	Mandatory / Optional
1	Certificate of Incorporation / Firm Registration / Partnership Deed	Mandatory
2	GST Registration Certificate	Mandatory
3	PAN Card of the entity	Mandatory
4	Clinical Establishment Registration Certificate (Central / Telangana State)	Mandatory
5	PCPNDT Act Licence for off-site / portable ultrasound (camp operations)	Mandatory
6	Form F Registration of deployed Sonologist / Radiologist under PCPNDT Act	Mandatory
7	TSPCB Authorisation for Biomedical Waste handling and disposal	Mandatory
8	NABL Accreditation Certificate	Mandatory
9	Experience certificates / work orders from previous clients (minimum 3 years)	Mandatory

S.No.	Document to be Uploaded on CPP Portal	Mandatory / Optional
10	Proof of minimum 500 individuals covered per year (any 2 of last 3 years) – client certificate / work order	Mandatory
11	Annual turnover certificate from Chartered Accountant for last 3 financial years (turnover ≥ Rs. 25 lakhs p.a.)	Mandatory
12	EMD payment proof – UTR / transaction reference of online transfer to IITH bank account	Mandatory
13	Self-declaration of non-blacklisting / non-debarment on bidder's official letterhead	Mandatory
14	List of key personnel to be deployed (pathologist, radiologist / sonologist, technicians) with qualifications and registration details	Mandatory
15	Signed Bidder's Declaration (as per Section 8 of this NIT)	Mandatory
16	Any other relevant licence / certification	If applicable
17	Signed Tender Document	Mandatory

SECTION 10 – BIDDER'S DECLARATION

(To be submitted on the Bidder's official letterhead, signed by the Authorised Signatory, and uploaded on the CPP Portal as part of the Technical Bid)

DECLARATION BY BIDDER

To,
The Director,
Indian Institute of Technology Hyderabad,
Kandi, Sangareddy District,
Telangana – 502 284.

Subject: Submission of Bid for NIT No. IITH _____ – Annual Health Checkup Services for Students.

I / We, the undersigned Authorised Signatory of M/s _____ (hereinafter referred to as "the Bidder"), do hereby solemnly declare that:

1. The information furnished in this bid and all documents uploaded on the CPP Portal are true and correct to the best of my / our knowledge and belief. I / We understand that any false statement shall lead to immediate disqualification and forfeiture of EMD.
2. I / We have read and understood the NIT document in its entirety and accept all terms and conditions without any reservation or qualification.

3. I / We have not been blacklisted or debarred by any Central / State Government authority, PSU, or institution as on the date of submission of this bid.
4. I / We hold all valid statutory licences and approvals required to render the services described in this NIT, including Clinical Establishment registration, PCPNDT licence for off-site / portable ultrasound scanning (Form F), and TSPCB authorisation for biomedical waste management.
5. I / We shall obtain, prior to commencement of services, any additional permissions or licences required under applicable Central and Telangana State laws to conduct medical diagnostic services at the IITH campus, Kandi, Sangareddy.
6. The all-inclusive package rate quoted in the Financial Bid is firm and fixed for the contract period and is inclusive of all costs, charges, and applicable taxes. I / We further acknowledge that diagnostic services rendered by clinical establishments are exempt from GST and accordingly no GST has been included in the quoted rate.
7. I / We agree that IITH reserves the right to accept or reject any or all bids without assigning any reason, and that IITH's decision in all matters relating to this tender shall be final and binding.
8. I / We have remitted the EMD of Rs. 65,000/- (Rupees Sixty-Five Thousand only) online through NEFT / RTGS to the IITH bank account specified in Section 4.2 of the NIT. UTR / transaction reference: _____. Date of transfer: _____.

Signature of Authorised Signatory:

Organisation Seal:

Name: _____

(Affix official seal here)

Designation: _____

Organisation: _____

Date: _____

Place: _____

— End of Notice Inviting Tender (NIT) —