

## Minutes of the 22<sup>nd</sup> Meeting of the Finance Committee

Date and time: 18.01.2024 at 4.00 PM

Venue: Board Room, IIT Hyderabad, Kandi 502 284, Sangareddy, Telangana.

The 22<sup>nd</sup> Meeting of the Finance Committee (FC) of Indian Institute of Technology Hyderabad (IITH) was held on 18.01.2024 (Thursday) at 4.00 PM.

Members present:

Dr. B.V.R. Mohan Reddy	Chairman
Prof. B.S. Murty	Director, IITH, Member
Prof. Chandrashekhar Sharma	Dean (SRC), IITH, Member
V Venkat Rao	Registrar, IITH and Secretary

Leave of absence is granted to Prof. S. Suriya Prakash, Dean (Planning), IITH, Member and Ms. Soumya Gupta, JS(TE), MoE and Member-Central Govt. nominee. Mr Anil Kumar, Director (IFD), MoE has attended the Meeting online, as special attendee on behalf of Mr. Sanjog Kapoor, JS & FA, MoE and Member-Central Govt. nominee.

At the outset, the Director, IIT Hyderabad (IITH) welcomed the Chairman and Members of the Finance Committee (FC) to its 22<sup>nd</sup> FC meeting.

### **Item No. 22.1: Confirmation of the Minutes of the 21<sup>st</sup> Meeting of the Finance Committee**

The Director mentioned that the 21<sup>st</sup> Meeting of the FC of the Institute was held on 04.12.2023. A copy of the Minutes has been circulated to the FC members and no observations from the Members have been received in this regard. Further, he mentioned that there is no action pending on the Minutes of the 21<sup>st</sup> meeting of the FC.

**Resolution:** *The Minutes of the 21<sup>st</sup> FC Meeting of IITH, held on 04.12.2023, are confirmed.*

### **Item No. 22.2.1: Implementation of the Central Educational Institutions (Reservation in Teachers' cadre) Act, 2019 - Framing of Roster and Promotion Policies for Faculty positions**

It was appraised to the Finance Committee that with a view to implement the provisions of the CEI (Reservation in Teachers' Cadre) Act, 2019 in letter and spirit and to reward the meritorious faculty with timely promotions, a Committee was constituted by the Director, IITH which included the Liaison Officers for OBC and SC/ST. The Committee, after thorough deliberations, framed two draft Policies, viz., Roster Policy and Promotion Policy.

Accordingly, the two Policies, viz., the Roster Policy and the Promotion Policy for faculty positions were discussed at length in the Finance Committee Meeting. The FC approved the Promotion Policy for Faculty, with the following modifications:

- Against 3.5 (Tenure of an IFAC Member) - the FC advised to include that after a gap of 4 years, a faculty member may become re-eligible to be a member of IFAC.
- The term 'DOFA' appearing in the presented document should be replaced with 'Dean (Faculty)'.

As regards the Roster Policy, the FC approved the Policy with the following suggestions/modifications:

- The faculty strength should be taken as on 1.1.2024. (This works out to 480 against students' strength of 4797 which is divided into Pool-A 291 and Pool-B 189).

- b) The sub-ceilings for the positions of Assistant Professors, Associate Professors and Professors be fixed at 75%, 15% and 10% respectively. (This works out to 218 positions for Assistant Professors, 44 positions for Associate Professors and 29 positions for Professors)
- c) Against Point No. 3.6 – the FC advised to mention as “the Institute may revisit the prescribed percentage of sub-ceilings for various faculty positions and modify the same, with the approval of the BoG, to suit its needs prevailing at that point of time”.

***Resolution: The FC approved the Roster Policy and Promotion Policy for the Faculty positions with above suggestions/modifications and recommended the proposal to the Board of Governors for its approval.***

**Item No. 22.2.2: Enhancement of per diem to faculty members for participation in Overseas Conferences on official foreign visits**

The Director informed that vide Agenda 4 of the 10<sup>th</sup> Meeting of the BoG held on 04.10.2012, the revised Per Diem rates were approved for Faculty members for participation in International Conferences organised overseas and for official foreign visits and that it was notified vide OM dated 17.01.2013 in the Institute. Further, the Director informed the FC that the Government of India, Ministry of External Affairs vide Order No. Q/FD/695/03/2000 dated 25.09.2023 issued revised Daily Allowance (DA) rates along with the terms and conditions and it is proposed to implement the same in line with the revised GoI circular, irrespective of source of funds.

***Resolution: The FC approved and recommended the proposal to the Board of Governors for its approval for enhancement of Daily Allowance (DA) to the faculty members for participation in International Conferences, on duty foreign travels, in accordance with the GoI Order dated 25.09.2023, irrespective of source of funds.***

**Item No. 22.2.3: Proposal for insertion of Pay Levels 7 & 9 in the IITH's RPR-2021 for Non-Teaching Staff**

The Director stated that Institute started functioning in July 2008 and it has been 15 years since its inception. Currently, the Institute has nearly 300 staff across all Pay Levels. The staff have always been coping up with the increasing requirements of the Institute and have been delivering the output in the desired manner within the prescribed timelines. To orient the non-teaching staff to the dynamic institutional requirements and to strike a balance between the Institute's functional needs and staff aspirations, there has always been a pressing need to rationalize the existing cadre structure.

Further, it has been observed, of late, that there has been a steady increase in resignations by non-teaching staff, especially at lower levels. Upon analysis of the reasons for this attrition, it is understood that the existing promotional avenues at these levels are not encouraging and promising enough to retain them with the Institute.

Accordingly, the Director proposed the following amendments to the IITH RPR-2021 which is in force since 29.06.2021, in line with the DoPT OM F.No. AB-14017/4/2021-Estt.(RR) dated 20.09.2022:

1. Introduction of Pay Level-7 and Pay Level-9 across all applicable cadres (Administration, Technical, Engineering, Library, Medical, Hospitality Management, Physical Education and Psychological Counsellor).
2. The financial implication involved in the introduction of the pay levels 7 & 9 is negligible as the upgradation being within the same Group B. Furthermore, the number of years required to move from PL-6 to PL-8 has increased by 2 years, while in the case of movement from PL-8 to PL-10, decreased by one year.



**Resolution:** *The FC approved the proposal to amend the existing RPR-2021 for Non-Teaching Staff, as presented, and recommended the proposal to the Board of Governors for its approval.*

**Item No. 22.3.1:** To ratify Report on Major Purchases

A report on Major Purchases of value of Rs 20 lakhs and above, made by the Institute during the period 17.11.2023 to 01.01.2024, was presented by the Director for the ratification of the FC. He further added that the relevant provisions of GFR-2017 were fully followed in all these purchases.

**Resolution:** *The FC ratified the Report on Major Purchases, as presented.*

**Item No. 22.4.1:** Report on Campus Development Works

**(a) Report on Campus Development Works of IITH Phase-I and Phase II [HEFA]**

The Director stated that, Government of India vide letter No. 34-1/2016 -TS-I dated 08.07.2016 accorded revised sanction for the Detailed Project Report (DPR) for an amount of Rs 2075 Cr, wherein a provision of **Rs 1042 Cr** was allocated for the Construction of Permanent Campus of IITH. An additional **Rs 510.5 Cr** was approved under HEFA Window-II for the completion of the Campus Development Works. The detailed break-up of the HEFA loan disbursements is tabulated below.

<b>Expenditure details against sanctioned amount of Rs 1042 Cr</b>		
<b>Particulars</b>	<b>Expenditure incurred so far</b>	<b>Remarks</b>
The expenditure covers construction related activities including buildings in Phase-I, expenditure on consultancy services, payment to local bodies for obtaining bulk services like water and power besides development of few facilities such as sports fields, project student hostels, workshops, etc. The expenditure also covers the infrastructure development works under the ongoing construction contracts for Phase-II works clubbed with the JICA assisted works of campus development.	<b>Rs 1032.85 Cr</b>	As on 31.10.2023 an expenditure of <b>Rs 1032.85 Cr</b> has been incurred.

HEFA Loan Disbursement against sanctioned amount of Rs 510.5 Cr		
1 <sup>st</sup> Instalment	Rs 275 Cr	Against Ministry’s sanction of Rs 510.5 Cr towards HEFA Loan, the Higher Education Funding Agency (HEFA) had granted loan of Rs 275 Cr in First Instalment and Rs 150 Cr (Rs 125 Cr for Infra works and balance Rs 25 Cr for electro-mechanical equipment) in Second Instalment. HEFA loan of Rs 275 Cr was sanctioned on 31.08.2018 and a loan of Rs 150 Cr was sanctioned vide SAN/IITH/142/21-22/dated 02.07.2021.
2 <sup>nd</sup> Instalment	Rs 150 Cr	
Total	Rs 425 Cr	
Expenditure details against HEFA Loan of Rs. 425 Cr		
Phase-I	Rs 119.56 Cr	As on 31.10.2023, <b>Rs 329.84 Cr</b> of Loan has been disbursed by HEFA against Loan of Rs 425 Cr
Operationalization of Campus	Rs 30 Cr	
Phase-II	Rs 180.28 Cr	
Total	Rs 329.84 Cr	

The expenditure also covers the infrastructure development works under the ongoing construction contracts for Phase 2 works clubbed with the JICA assisted works of campus

development. All these works amounting to Rs 464.07 Cr have been budgeted under HEFA loan within the scope of the revised DPR as approved by Government of India.

**(b) Report on Campus Development Works of IITH Phase-II: (IITH-JICA Collaboration Project)**

The Director stated that the Phase-II Infrastructure Development at IITH was divided in two different packages viz. Package-3A and Package-3B and then briefed the progress of each package separately.

**Package 3A:** The Contract for the Construction of Permanent Campus of IITH at Kandi for Package-3A was awarded to M/s. Larson & Toubro Ltd. (L&T) for Rs 864,45,75,374.00. The Contractor had started the work on 25.03.2019. As on 31.12.2023, an expenditure of **Rs. 873.70 Cr** has been incurred. He further presented the breakup of the expenditure among the sub-heads as shown below:

Particulars	JICA	HEFA	TRP
Mobilization Advance	₹ 0.00	₹ 0.00	₹ 0.00
Value of Work	₹ 6,83,74,52,564.00	₹ 1,25,56,16,417.00	₹ 64,39,64,234.00
Secured Advance	₹ 0.00	₹ 0.00	₹ 0.00
<b>Total</b>	<b>₹ 6,83,74,52,564.00</b>	<b>₹ 1,25,56,16,417.00</b>	<b>₹ 64,39,64,234.00</b>
<b>Grand Total</b>			<b>*₹ 8,73,70,33,216.00</b>

*\*The excess over contract price is due to imposition of higher rate of cost of 18% from 12% which was prevailing at the time of award of the contract. Another major reason is the heavy impact of price escalation of the construction materials and labour Costs in the aftermath of the Covid-19 waves I, II and III.*

**Package 3B:** The Contract for the Construction of Permanent Campus of IITH at Kandi for Package-3B was awarded to M/s. Shapoorji Pallonji & Company Pvt. Ltd. (SPCPL) for Rs.820,96,51,369.00. The Contractor had started the work on 01.08.2019. As on 31.12.2023, an expenditure of **Rs. 673.45 Cr** has been incurred. He further presented the breakup of the expenditure among the sub-heads as shown below:

Particulars	JICA	HEFA
Mobilization Advance	₹ 21,65,77,011.00	-₹ 18,45,340.00
Value of Work	₹ 5,57,94,95,074.00	₹ 79,17,55,554.00
Secured Advance	₹ 12,15,12,868.00	₹ 2,70,68,370.00
<b>Total</b>	<b>₹ 5,91,75,84,953.00</b>	<b>₹ 81,69,78,584.00</b>
<b>Grand Total</b>		<b>₹ 6,73,45,63,537.00</b>

During the period under report, another hostel building was completed and occupied.

**Resolution:** The FC noted the Report on Campus Development Works of IIT Hyderabad.

**Item No. 22.4.2: Report of items to be procured through Global Tender Enquiry (GTE)**

The Director informed that a total of 07 Nos GTE proposals of this Institute were submitted to the Ministry for its approval and MoE vide Letter No: 32-5/2021-T.S.-1 dated: 29.12.2023 has conveyed its approval for the proposals.

**Resolution:** *The FC noted the Report of items to be procured through Global Tender Enquiry (GTE).*

**Item No. 22.5:** Any other item with the approval of the Chair

**Item No. 22.5.1:** Relaxation of GFR guidelines for the funds accrued out of Private Sponsorships/Registration Fee for Workshops/Conferences/ Symposia, etc.

The Director informed the Board that multiple International/National events are being organized through the CCE, for which we are receiving the sponsorship amounts from the private sponsors and the registration fee from the participants. These funds are normally received a few days before the event and following the GFR guidelines for the procurement of goods and services within the short span of time is very difficult for the organizers. Therefore, the following is proposed for the funds sponsored by the private agencies:

**1. Advance Payment to the Vendors:**

Advance payments to the vendors on the proforma invoice based on the event organizers request up to a limit of Rs.1,00,000/- or 40% of the proforma invoice value, whichever is higher, without a Bank Guarantee subject to the recommendation of the three-member committee.

**2. Advance Payment to the event Organizers:**

Advance payments to the event organizers for miscellaneous usages up to a limit of 30% of the total private amount or Rs.25,000/-, whichever is higher. However, the limit can be reduced based on the available funds for specific events by the Chair, CCE and institute's financial guidelines to be followed by the organizers while utilizing the funds.

**3. Direct purchase of consumables and non-consumables:**

Based on 3-member committee recommendations up to a limit of Rs.10,00,000/- (Registration kits, stationery, etc.) and for services like food, this limit may be enhanced to the actual expenditure incurred, provided that the event organizers should be vigilant in choosing the vendor in terms of price, reputation, etc.

**Resolution:** *The FC approved the proposal and recommended to the Board for its approval. Further, the FC advised to follow GFR guidelines in case of funds received from Govt. agencies.*

The meeting ended with thanks to the Chair.

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