



Indian Institute of Technology Hyderabad
Kandi, Sangareddy, Telangana – 502284, INDIA
Website: www.iith.ac.in

Notification No. NF/19 dated 29.01.2026
RECRUITMENT NOTIFICATION FOR NON-TEACHING POSITIONS

The Indian Institute of Technology Hyderabad is an Institute of National Importance established by an Act of Parliament under the aegis of the Government of India, Ministry of Education, Department of Higher Education, New Delhi. The Institute invites ONLINE Applications from eligible Indian Nationals to fill up the following vacant regular post through Direct Recruitment.

Post No.	Name of the Post	Pay Level (As per 7th CPC)	Upper age limit (Years)	Backlog Vacancies			Current Vacancies					Total Vacancies
				SC	ST	OBC	SC	ST	OBC	EWS	UR	
GROUP 'B' NON-TEACHING POSITIONS												
19.1	Junior Psychological Counsellor	PL-08	40 years	-	-	01	-	-	-	-	-	01
Total				-	-	01	-	-	-	-	-	01

Abbreviations:

SC: Scheduled Caste	ST: Scheduled Tribe	OBC: Other Backward Classes	EWS: Economically Weaker Sections	UR: Unreserved
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2. Important dates for submission of online applications and selection process are as under:

Commencement of Online Application	29.01.2026, 09:00 AM IST
Last date for submission of Online Application	27.03.2026, 5:00 PM IST
Tentative date of Selections	08.04.2026
Venue of Selections	Indian Institute of Technology Hyderabad, Kandi, Sangareddy, Telangana – 502284.

3. Application Fee Payable:

3.1 The applicant shall pay a **non-refundable** fee of **Rs, 500/- (Rupees Five Hundred only)**.
3.2 Persons with Benchmark Disabilities (PwBD), Ex-Servicemen, and Women candidates are exempted from Fee payment.

4. Relaxation in upper age limit: As per the Government of India norms.

Category	Age Relaxation
OBC-NCL	3 years.
OBC-NCL & PwBD with a minimum 40% disability	13 years subject to a maximum age not exceeding 56 years on the last date for receipt of applications. Functional Requirements: S, ST, W, BN, RW, SE, H, C, MF Suitable category of Benchmark Disabilities: (a) B, LV (b) OA, OL, BA, BL, OAL, BLOA, BLA, LC, Dw, AAV (c) SLD d) MD Involving (a) to (c) above. FUNCTIONAL REQUIREMENT ABBREVIATIONS USED: S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, JU=Jumping, CRL=Crawling, CL=Climbing, PP=Pulling & Pushing, MF=Manipulation with Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication.
Ex-servicemen	As per the Government of India norms.
Employees of IIT Hyderabad	As per the Institute's norms, no age limit for regular internal candidates applying for the direct recruitment posts.

5. The following are the essential and desirable qualifications for the posts notified under Para No.1 (Junior Psychological Counsellor):

Essential and desirable qualifications for the posts

Essential:

- (i) Minimum 55% marks in the Master of Philosophy (M.Phil) in Clinical Psychology with 1 year of relevant experience after the M.Phil degree.
(OR)
 Minimum 55% Marks in MA/MSc Degree in Clinical Psychology or Counselling Psychology with 2 years of relevant experience after Masters Degree.
- (ii) Experience in counselling adolescents or young adults in higher education institutions and/or mental health establishments.

Desirable :

- (i) Administrative experience in establishing and managing Counseling services, document keeping, & MS Office.
- (ii) The candidate should have excellent communication skills.
- (iii) Have been conducting workshops/knowledge-based sessions.

Note:

- (i) Relevant experience is defined as psychological counselling experience in a mental health clinic or higher educational Institution wherein individual counselling, as well as group counselling, has been provided for adolescents and young adults.
- (ii) The appointee may be required to stay on campus as per the requirement of the Institute.

6. General Instructions:

GENERAL INSTRUCTIONS AND ESSENTIAL INFORMATION	
1.	Applicant must be a citizen of India.
2.	Candidates are required to submit ONLINE applications only. Printout of the ONLINE application form is not required to be submitted to the Institute. OFFLINE applications, if submitted, will be summarily rejected.
3.	Online mode of applications can be accessed through the link: https://iith.ac.in/careers/
4.	Please carefully read the general instructions for the candidates on the online application portal.
5.	Candidates, who wish to be considered against vacancies reserved or to seek age relaxation, must upload a requisite valid certificate issued by the Competent Authority along with their online application, otherwise, their claim for SC/ST/OBC/EWS/PwBD status will not be entertained and their applications will be considered under General (UR) category.
6.	The OBC certificate should have been issued on a date within 2 (two) years of the last date of receipt of the application i.e 27.03.2026 as mentioned in the Advertisement.

7.	Before submitting the online application, the candidate must ensure that he/she fulfils all the eligibility criteria for the post for which he/she is applying as detailed for the respective post. Candidates will be short-listed for a Test/Interview based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, his / her candidature will be cancelled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.
8.	The cut-off date for reckoning Upper Age limit, qualification, and Post Qualification Experience is the last date of submission of online application, i.e. 27.03.2026. Relevant experience gained after the minimum qualifying degree/course will only be taken into consideration. Part-time employment experience shall not be considered.
9.	The exact percentage should be mentioned in the percentage of marks column. e.g. 59.9% should NOT be rounded off to 60%.
10.	Calling a candidate for a test/interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
11.	The Institute reserves the right to restrict the number of candidates for written / skill test/interviews to a reasonable limit based on qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right to reject any or all the applications without assigning any reasons.
12.	Applications will be summarily rejected if all the relevant certificates (Experience / Caste / Educational/Proof of DOB, etc.) are not uploaded as per the instructions. The certificates of work experience should be in proper format i.e. it should clearly state his/her designation, period of service in the organisation, nature of work assignment(s) and the pay. The experience letter should be on the organization's letterhead, bear the Date of issue, Name and Designation of the issuing authority along with their Signature and Stamp. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of Experience.
13.	The institute has the right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of shortlisting/ selection, which may be detected at any stage, even after the issue of the Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
14.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained or replied to.
15.	All the candidates shall produce self-attested copies of all the certificates (educational/caste/experience) along with originals for verification at the time of interview / written test/skill test. No Travelling Allowance (TA) shall be paid to the candidates for attending the trade test/skill test/written test/ proficiency test.
16.	Candidates working under the Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce a 'No Objection Certificate (NOC)' at the time of interview / written test/ skill test/certificate verification, without which the Candidate will not be allowed for the interview/ written test/ skill test.
17.	The Institute reserves the right not to fill any or all advertised posts; cancel the advertisement in whole or in part without assigning any reason. The decision of the Institute in this regard shall be final. The Institute strives to have a workforce that reflects gender balance, and women candidates are encouraged to apply. The decision of the Institute in all matters relating to the eligibility of the candidate, skill/written test and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.

18.	Application forms incomplete in any way or not have required educational / experience certificates / without the prescribed application fee, or without the latest photograph, are liable to be rejected without intimation. The submitted photograph must have been taken within the last month.
19.	Educational qualifications prescribed in this advertisement must have been obtained from a recognised Board/Council/University/Institute.
20.	First Class degree/post-graduate degree/diploma means and implies 60% marks or an equivalent CGPA in a grade point scale, wherever the grading system is followed.
21.	Wherever 55% of the marks is specified, an equivalent CGPA in a grade point scale is also accepted.
22.	BE/BTech should be of 4 years duration, Diploma must be of 3 years duration.
23.	'Years of Experience' wherever prescribed is the minimum years of experience required, and candidates with longer years of experience may also apply.
24.	'Relevant experience' means experience related to the area of the post advertised. The Screening Committee will determine the relevancy of experience, and its decision will be final.
25.	Any legal dispute arising out of the advertisement may be challenged in the High Court of Telangana.
26.	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on the Institute's website. The candidates are advised to check the Institute's website on a regular basis.
27.	<p>The following documents are provided as Annexures to this notification:</p> <p>Annexure-1: Details of the syllabus and the scheme of selection for the post of Junior Psychological Counsellor.</p> <p>Annexure-2: OBC Certificate Format.</p> <p>Annexure-3: Certificate of Disability Format.</p> <p>Annexure-4: No Objection Certificate Format.</p> <p>Annexure-5: Certificate regarding physical limitation in an examinee to write.</p> <p>Annexure-6: Letter of undertaking for using own scribe.</p>
28.	The last date of closing of online application is 27.03.2026, 05.00 PM IST .
29.	For any query or clarification candidates may write to office.recruit@iith.ac.in . Queries sent on any other email will not be entertained.

Sd/-
Registrar

SYLLABUS AND SCHEME OF SELECTION
For the post of Junior Psychological Counsellor

<u>SYLLABUS FOR WRITTEN TEST</u>
1. Theories in Psychology: Fundamental theories across various schools of thought.
2. Psychopathology: Signs and symptoms of various mental health disorders, diagnostic criteria based on DSM 5 and ICD 10 and, and assessment tools.
3. Therapies and Interventions: Different forms of psychotherapies for various mental health conditions and interventions for suicide prevention.
4. English Proficiency: Comprehension abilities and written skills would be assessed.
5. Computer Aptitude: Knowledge about Ms Office and basic computer skills.
6. Research Aptitude: Fundamental knowledge for quantitative and qualitative research.
<u>SCHEME OF SELECTION</u>
1. Screening Written Test: All candidates meeting the prescribed eligibility criteria will be invited to appear for a Screening Written Test. Shortlisting for the subsequent stage will be based strictly on merit/performance in this examination.
2. Document Verification: Shortlisted candidates must undergo a mandatory certificate verification process. Eligibility for the final stage is contingent upon the production of valid documentary proof regarding educational qualifications, professional experience, category status, date of birth, and other requisite credentials.
3. Interview & Final Selection: Candidates who successfully clear the document verification will be permitted to appear for the Interview. The final merit list will be prepared based on the combined performance in both the Written Test and the Interview, with a weighted ratio of 40% (Written Test) and 60% (Interview).

OBC Certificate Format

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER
THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kum*. _____ Son / Daughter* of Shri /
Smt.* _____ of Village/Town* _____ District/Division*
in the _____ State belongs to the _____

community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011//95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67 dated 12/03/2007.
- (xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri / Smt. / Kum. _____ and / or his family ordinarily reside(s) in _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated:

District Magistrate /
Deputy Commissioner /
Competent Authority

Seal

* Please delete the word(s) which are not applicable.

NOTE:

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

Certificate of Disability**(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)****[See Rule 18(1)]****(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent PP Size
Attested
Photograph
(Showing face
only) of the person
with disability

Certificate No.: Date:

This is to certify that I have carefully examinedShri/Smt/Kum. son/wife/
daughter of Shri. Date of Birth

Age..... Years, Male/Female.....

(DD/MM/YYYY)

Registration No. Permanent Resident of House No.

Ward/Village/Street..... Post Office..... District.....

State....., whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of:

*Locomotor Disability

*Dwarfism

*Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is

(1) He/She has % (in figure)..... percent (in words) permanent locomotor disability/dwarfism/blindness in relation to his/her (part of body) as per guidelines (to be specified).

(2) The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/Thumb
Impression of the person in
whose favour disability
certificate is issued

(Signature and Seal of Authorized Signatory of notified Medical Authority)

NO OBJECTION CERTIFICATE

This is to certify that Dr/Sh./Smt _____ is presently holding the post of _____ on regular/temporary/tenure/contract basis in our Organization/Department/Institute in the Pay Scale of _____ (Level _____ as per 7th CPC) w.e.f _____.

This Organization/Department/Institute has no objection to Sh./Smt./Ms. _____ for applying for the post of _____ in Mahatma Gandhi Central University.

It is further certified that no vigilance/disciplinary case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified.

This Organization is a Central Government /State Government/ or any other (please specify).

Authorised Signatory with Stamp

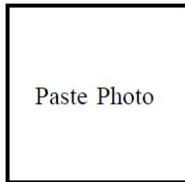
Place:

Date:

Annexure-5

CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINEE TO WRITE

This is to certify that, I have examined Mr/Ms/Mrs _____ (*name of the candidate with disability*), a person with _____ (*nature and percentage of disability as mentioned in the certificate of disability*), S/o / D/o _____, a resident of _____ (*Village/District/State*) and to state that (s)he has physical limitation which hampers his/her writing capabilities owing to his/her disability.



Paste Photo

Signature

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a
Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

[Note: Certificate should be given by a specialist of the relevant stream/disability (e.g., Visual Impairment – Ophthalmologist, Locomotor disability – Orthopedic Specialist/PMR)]

LETTER OF UNDERTAKING FOR USING OWN SCRIBE

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No _____ at _____ (name of the examination venue) in the District _____ (name of the State/UT). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is _____. In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:
