



Indian Institute of Technology Hyderabad
Kandi, Sangareddy, Telangana – 502284, INDIA
Website: www.iith.ac.in

Advt. No. CS-43

Date: 20-02-2026

ADVERTISEMENT FOR THE POST OF 'FIRE SAFETY OFFICER' ON CONTRACTUAL BASIS

1. The Indian Institute of Technology Hyderabad, an Institute of National Importance under the Ministry of Education, Government of India, invites eligible Indian Nationals for walk-in selections for the post of **Fire Safety Officer** on a contractual basis. The engagement will be purely temporary for a period of 11 months, extendable subject to satisfactory performance and Institute requirements.

Post No.	Name of the Post	Consolidated remuneration per month	Category	Upper age* limit (Years)	Total Vacancies
01.	Fire Safety Officer	Rs. 60,000/-	UR	45 years	01
Total					01

(*Relaxation in upper age limit is applicable in cases of horizontal reservation as per GoI rules)

2. The commencement date and the last date for submission of online applications are as under:

Commencement of Online Application	20-02-2026
Last date for submission of Online Application	12-03-2026, 5:00 PM IST
Tentative Date of selections	Shortlisted Candidates will be informed via mail communication

3. **Job Role :**

The responsibilities of the Fire Safety Officer include, but are not limited to, the following:

- i) He would be required to stay on campus or should be able to reach campus within 5-10 minutes in case of any incident.
- ii) Maintain all types of campus firefighting systems, including major ones. E.g., fire hydrant/sprinkler systems/portable fire appliances.
- iii) Conduct Fire & Safety drills at various types of locations involving relevant users of that area. E.g. Labs, Hostels, Academic blocks, Dining halls, Workshops, Residential areas, etc.
- iv) Maintain documents related to drills, periodic maintenance of fire extinguishers, major firefighting systems, safety hazards, etc.
- v) Testing and recording of operational readiness of sprinkler systems.
- vi) Prepare and maintain Fire safety contingency location-specific plans.
- vii) Prepare and maintain incident reports. Do analysis and apply corrections.
- viii) Weekly checking of Minor firefighting systems and Monthly checking of Major Firefighting systems. Maintaining records of the same.
- ix) Liaise and organize fire safety-related educational lectures as required and conduct awareness drills at various locations on campus.
- x) Ensure fire safety in labs, oversee the disposal of chemicals, and possess adequate knowledge of OHAS.
- xi) Create Fire Safety-related documents and emergency evacuation plans and periodically conduct evacuation drills.
- xii) Provide Emergency and cautionary stickers/ boards to the entire campus as required.
- xiii) Render operational readiness cum serviceability report of complete campus fire & safety systems to the Director's office and senior management monthly by the 5th of every month.

4. The following are the essential education, experience and desirable qualifications for the posts notified under Para No.1:

Essential education, experience and desirable qualifications for the post:

(i) Essential qualifications & Experience:

B. E. (Fire Engineering) from National Fire Service College, Nagpur with minimum **2 years** of experience in fire safety in high-rise buildings.

OR

Divisional Officer Course from National Fire Service College, Nagpur, with minimum **5 years** of experience in fire safety in high-rise buildings and a Specialized certificate in Regular Advanced Diploma in Industrial Safety (ADIS) from a reputed Institute.

OR

BE (Fire Engineering) / B.Tech.(Safety & Fire Engineering/B. Tech (Fire Technology & Safety Engineering) from a University / Institution recognized by Govt of India with minimum **2 years** of experience in fire safety in high-rise buildings.

OR

B.Sc from a University recognised by Govt of India and should have Passed the Station Officers Course from National Fire Service College, Nagpur, with minimum **5 years** of experience in fire safety in high-rise buildings and a Specialised certificate in Regular Advanced Diploma in Industrial Safety (ADIS) from a reputed Institute.

OR

Higher Secondary from any recognized College/ Institution and should have Passed Sub-Fire Officers College from National Fire Service College Nagpur with minimum **5 years** of experience in fire safety in high-rise buildings and a Specialised certificate in Regular Advanced Diploma in Industrial Safety (ADIS) from a reputed Institute.

OR

B. Sc. from any University recognised by Govt of India plus a Graduate ship in Fire Engineering (GIFE) from the Institution of Fire Engineers (India / UK) with minimum **5 years** of experience in fire safety in high-rise buildings and a Specialised certificate in Regular Advanced Diploma in Industrial Safety (ADIS) from a reputed Institute.

(ii) Desirable qualifications:

1. Relevant Experience in Central/ State Govt organisations/Industries/Similar Educational Institutions of Repute will be an added advantage.
2. A certification in computer course for a minimum of three months OR Information Technology or related paper as one of the subjects at graduation level or afterwards is a must for all candidates. Working knowledge of Computers is Mandatory

Note:

The candidate having B.E/B Tech in Fire Safety from Institutes of repute, the selection committee may relax experience criteria

5. How to apply: The interested and eligible candidates shall apply using the link provided below. No other mode of application shall be accepted:

Link to application: <https://forms.gle/93tBAternuMxevSL8>

There is no application fee for these positions.

6. General Instructions:

GENERAL INSTRUCTIONS AND ESSENTIAL INFORMATION	
1.	Applicant must be a citizen of India.
2.	Candidates are required to submit ONLINE applications only. Printout of the ONLINE application form is not required to be submitted to the Institute. OFFLINE applications, if submitted, will be summarily rejected. Online mode of applications can be accessed through the link under Temporary Positions: https://iith.ac.in/careers/
3.	Before submitting the online application, the candidate must ensure that he/she fulfills all the eligibility criteria for the post for which she/he is applying as detailed for the respective post. Candidates will be allowed to attend the selections based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, his / her candidature will be canceled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.
4.	Applications will be summarily rejected if all the relevant certificates (Experience / Caste /Educational/Proof of DOB etc.) are not uploaded as per the instructions. The certificates of work experience should be in proper format i.e. it should clearly state his/her designation, period of service in the organization, nature of work assignment(s) and the pay. The experience letter should be on the organization's letterhead, bear the Date of issue, Name and Designation of the issuing authority along with their Signature and Stamp. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of Experience.
5.	The candidates appearing for the selections are advised to carry all original certificates along with one photocopy.
6.	The appointment shall be on a purely temporary basis for 11 months, and further extension of tenure, if any, may be granted subject to the satisfactory performance of the selected candidate and the requirement of the Institute. The appointment will be on contract basis and can be terminated at any time during the contract period with one month's notice from either side. Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in IITH by virtue of the above temporary engagement.
7.	Working Hours: 8 hours per day, 6 days a week during the period of the engagement. However, he/she is required to work during weekends/holidays as and when informed by the Head of the Department/ Faculty-in-Charge/ Chairperson. Contractual employees are not eligible for allotment of residential accommodation on the campus. However, the Institute may consider allotment of campus residential accommodation to contractual employees on a case-to-case basis depending on the essentiality of their services, and subject to the availability of the accommodation and payment of the license fee at an appropriate rate.
8.	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
9.	The Institute reserves the right to restrict the number of candidates for selections to a reasonable limit based on qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right to reject any or all the applications without assigning any reasons.
10.	The Institute has the right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of shortlisting/ selection, which may be detected at any stage even after the issue of the Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates. The number of advertised posts are tentative,

	the actual number of posts may increase or decrease depending upon the requirement.
11.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to. Canvassing in any form whether directly or indirectly shall amount to a rejection of candidature.
12.	Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz document/certificate/testimonial checking, submission of required document/certificate/testimonial, and medical fitness certificate etc. Candidate(s) working in any organization, if selected, must submit a release/relieving letter, in original, from the present employer at the time of joining.
13.	Medical facilities to the contract employees are limited to outpatient treatment (OPD) during medical emergencies, with minimal charges of Rs. 100/- for normal OPD and Rs. 200/- for Specialists (rates subject to change as per Institute requirements).No reimbursement of medical expenses will be admissible.
14.	The selected candidate must possess a valid health insurance policy for the engagement period, obtained at their own expense. A copy of the policy must be submitted at the time of joining the Institute.
15.	Any legal dispute arising out of the advertisement may be challenged in the High Court of Telangana.
16.	Consolidated remuneration per month shall be subjected to statutory deductions, as applicable.
17.	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on the Institute's website. The candidates are advised to check the Institute's website on a regular basis.
18.	In case of highly meritorious candidate, selection committee may relax any of advertised terms.
19.	No Travelling Allowance (TA)/ DA shall be paid to the candidates for attending the selections
20.	The last date for closing of online application is 12-03-2026 05:00 PM IST

Sd/-
Registrar
IIT Hyderabad