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**Advertisement for Operations Manager in SATHI Centre, (A Section 8 Company registered under the Indian Companies Act 2013) at IIT Hyderabad**

**Advertisement No. Project Staff/SATHI-CISCoM/2026/01**

The **Sophisticated Analytical & Technical Help Institutes (SATHI)**, called the **Centre for In-Situ and Correlative Microscopy (SATHI-CISCoM)**, a testing facility established as a Section 8 Company registered under the Indian Companies Act 2013 at IIT Hyderabad, will serve as the cornerstone for cutting-edge characterisation. This facility is funded by DST, Government of India, and supported by 15 academic, research, and industrial organisations, including IIT Hyderabad. The proposed centre would be the first of its kind, enabling real-time characterisation across multiple length scales for fundamental and industrial R&D. SATHI aims to bring together scientists from a broad range of scientific disciplines, including physical sciences, chemistry, biology, and pharmaceutical studies, to address common scientific goals that can be addressed using such sophisticated microscopy techniques.

The SATHI-CISCoM centre is seeking suitable Indian nationals for appointment to the following temporary/ad hoc positions on a contractual basis. The contract will initially be for 1 year, with the option to extend, subject to satisfactory performance and SATHI's requirements.

**Position Details**

<b>Designation</b>	<b>No. of Posts</b>	<b>of Maximum Age</b>	<b>Emoluments (Consolidated)</b>
Manager - Training & Outreach (Project Associate – Operations)	01	40 years	₹40,000 – ₹60,000 / month

- Appointment is **purely temporary and contractual**
- Initial tenure: **One (1) year**
- Extendable based on performance and project requirements

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**Role Objective**

The Manager – Training & Outreach will play a strategic role in expanding the visibility, accessibility, and collaborative ecosystem of SATHI-CISCoM. The position focuses on **capacity building, institutional engagement, outreach programmes, and partnership development**, ensuring sustained growth and effective utilisation of the facility.

This is a **non-technical, coordination and engagement-oriented role**, with emphasis on training, networking, communication, and ecosystem development rather than instrument operation.

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## **Key Responsibilities & Performance Expectations**

The selected candidate will be accountable for the following:

### **Training & Capacity Building**

- Design, organise, and coordinate training programmes, workshops, webinars, and certification courses with the technical team at SATHI-CISCoM for students, researchers, and industry users.
- Develop structured onboarding modules and training materials to enhance user readiness and effective utilisation of facility resources.
- Facilitate hands-on and conceptual training sessions in coordination with technical experts and instrument scientists.

### **Outreach & Visibility**

- Plan and execute outreach strategies to promote SATHI-CISCoM across academic institutions, research labs, industries, and startups.
- Manage digital presence, promotional content, and communication channels to enhance visibility and engagement.
- Represent SATHI-CISCoM at conferences, institutional meetings, and professional forums.

### **Partnerships & Institutional Engagement**

- Establish and maintain active connections with partner institutions, DST, and other government agencies.
- Identify and onboard new academic, research, and industrial partners to expand the SATHI ecosystem.
- Coordinate collaborative programmes, MoUs, and joint initiatives with partner organisations.

### **Ecosystem Development & Growth**

- Drive initiatives to increase the user base, collaborations, and programme participation.
- Conceptualise new engagement models for sustained interaction with stakeholders.
- Contribute to long-term strategic planning for outreach and network expansion.

### **Coordination & Programme Management**

- Ensure smooth execution of all outreach and training activities through effective planning and coordination.
- Maintain records of participation, feedback, and engagement metrics to assess impact.
- Work closely with internal teams to align outreach initiatives with facility capabilities and goals.

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### **Performance-Based Incentive (Linked to Centre Sustainability)**

**Performance-Linked Incentive:** In addition to the consolidated monthly emoluments, Project Associates **may be considered for a performance-based incentive** based on measurable operational contributions such as the **Number of training programmes**

**conducted, Outreach activities organised, New partnerships and collaborations established, Growth in user engagement and participation.**

However, the performance assessment for the sake of incentive shall be carried out **periodically** based on documented usage logs and facility records, and shall **not form part of the monthly fixed emoluments**. The amount of incentive, if any, determined upon assessment of performance will be disbursed subject to availability of funds and approval of the competent authority.

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### **Minimum Essential Qualification**

Candidates must satisfy **one of the following**:

- **M.Tech / M.Sc / M.S. in Science or Engineering or Masters Degree** with **experience** in research facilities, technology services, operations, or scientific organisations
- **OR**
- **MBA** with **experience** in operations management, business development, facility management, or technology-driven service organisations

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### **Mandatory Experience**

- Experience in managing training programmes, outreach initiatives, or institutional collaborations in academic, research, or technology environments
- Strong ability to engage with diverse stakeholders including academia, industry, and government bodies
- Excellent communication, coordination, and organisational skills
- Ability to work in multidisciplinary environments and drive engagement outcomes

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### **Desirable Attributes**

- Prior experience working with government agencies (e.g., DST) or multi-institutional projects
- Exposure to both academic/research and industry ecosystems
- Experience in:
  - Scientific outreach and programme management
  - Partnership development and stakeholder engagement
  - Event planning, workshops, and training coordination
- Ability to conceptualise and execute growth-oriented outreach strategies

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### **How to Apply**

Eligible candidates must apply **online through the prescribed application link** (<https://forms.gle/nNNeMhbgWaUy1y616>) **by the 15th of July 2026**.

Only shortlisted candidates will be contacted for an interview.

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### **General Terms & Conditions**

1. Appointment is **purely temporary and contractual**.
2. Health Centre facilities for self are available as per the Institute rules applicable to project staff.
3. Leave entitlement shall be governed by the host institute norms.
4. Applicant must be an **Indian citizen**.
5. Mere possession of minimum qualifications does not guarantee shortlisting.
6. The Screening Committee may adopt suitable shortlisting criteria.
7. SATHI-CISCoM reserves the right to amend, revise, or cancel this advertisement without prior notice and without assigning any justification.

## **1. Benefits, terms, and conditions under SATHI-CISCoM centre:**

- a. In addition to the emoluments indicated against each category of posts, facilities of a health centre for self-use are available, per the Institute rules, as applicable, for project staff.
- b. Each appointment will be made on a contractual basis initially for a maximum of one year, with the possibility of extension based on noteworthy performance.
- c. The Scientific/Technical manpower is entitled to leave as per the rules of the host institution.

## **2. Other conditions**

- a. The applicant must be a citizen of India.
- b. All applicants must fulfil the essential requirements of the post and the other conditions stipulated in the advertisement as of the last date for receipt of applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as of the last date of receipt of the applications. No enquiries (in any mode) asking for advice on eligibility will be entertained.
- c. The prescribed essential qualifications are the minimum, and the mere possession of them does not entitle candidates to be called for an interview. The duly constituted Screening Committee may adopt its own criteria for short listing the candidates for the interview. The candidate should, therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification supported by self-certified documents. Completion of the degree will be reckoned from the date of issue of the provisional certificate/notification.
- d. The candidates shortlisted for interview only will be communicated through email regarding the date and time of the interview. The mode of the interview will be communicated through email one week in advance.
- e. The prescribed qualifications should have been obtained through recognised Universities/Institutions. Incomplete application/applications received or not accompanied with the required certificates/documents are liable to be rejected.
- f. The date for determining the upper age limit, qualification, and/or experience shall be the closing date prescribed for receipt of applications.
- g. The period of experience shall be counted after the date of acquiring the minimum prescribed educational qualifications, i.e., only post-qualification experience will be counted.
- h. The SATHI-CISCoM centre reserves the right not to fill up the posts or cancel the Advertisement in whole or in part without assigning any reason, and its decision in this regard shall be final.
- i. Except for the consolidated salary and medical as mentioned above, no other benefits shall be applicable.

**Sd/  
Principal Investigator  
SATHI-CISCoM**