



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

Notice No. NF-16/25 dated 04.04.2025

Sub: List of 'Provisionally shortlisted' and 'Not Shortlisted' applications for the post of 'Executive Assistant'.

Ref: IIT Hyderabad Advt. No. IITH/2024/NF/16 dated 19.10.2024.

Post Number	Post Name
16.5	Executive Assistant

1. The following applications are provisionally shortlisted for the post of 'Executive Assistant' for the next stage of selections. The provisionally shortlisted applicants will receive a call letter via registered email for the next stage of selection *viz.* Written Test or/and Skill Test/Trade Test/Interview:

Provisionally Shortlisted Application Nos:

3	223	732	1284	1651	1851	2053	2228	2391	2525
4	226	748	1286	1663	1852	2057	2229	2393	2550
8	246	767	1308	1669	1853	2058	2231	2407	2554
18	257	800	1315	1680	1885	2066	2234	2409	2556
20	265	811	1322	1688	1903	2067	2235	2415	2565
27	289	867	1330	1694	1907	2069	2238	2417	2571
39	347	879	1349	1703	1911	2073	2247	2419	2580
43	369	910	1356	1737	1917	2085	2276	2422	2587
47	415	926	1359	1741	1926	2091	2288	2441	2590
53	441	950	1362	1742	1927	2112	2301	2444	2610
57	455	991	1379	1744	1936	2117	2322	2447	2614
60	474	1055	1391	1748	1950	2131	2323	2461	2615
75	516	1070	1425	1761	1953	2133	2326	2463	2617
86	519	1152	1432	1786	1957	2134	2334	2470	2623
103	562	1154	1474	1788	1963	2137	2341	2471	2625
122	571	1155	1493	1790	1977	2144	2343	2479	2630
123	576	1170	1515	1794	1983	2150	2349	2482	2631
144	606	1180	1517	1795	1992	2166	2352	2486	2637
145	621	1198	1527	1797	1994	2172	2354	2494	2641
153	631	1212	1542	1803	2000	2173	2357	2501	2650
160	651	1250	1552	1806	2002	2179	2375	2503	2651
177	669	1251	1562	1809	2009	2193	2379	2504	2655
192	686	1264	1592	1823	2019	2199	2383	2513	2673
207	702	1273	1599	1840	2022	2208	2385	2515	2683
218	727	1277	1633	1850	2050	2226	2388	2517	2686

2689	2837	2901	3013	3112	3209	3330	3456	3585
2690	2838	2916	3017	3118	3211	3331	3458	3603
2695	2842	2925	3019	3130	3219	3339	3476	3609
2697	2844	2926	3020	3134	3236	3341	3481	3623
2706	2845	2930	3024	3136	3239	3342	3482	3626
2714	2846	2934	3027	3143	3249	3352	3491	3633
2716	2852	2935	3028	3144	3253	3360	3494	3647
2717	2865	2940	3036	3150	3254	3378	3495	3650
2719	2869	2941	3037	3154	3273	3379	3498	3655
2726	2870	2943	3049	3160	3274	3381	3510	3660
2728	2872	2947	3055	3181	3277	3383	3517	3666
2735	2875	2956	3056	3182	3279	3386	3521	3667
2750	2877	2958	3065	3193	3281	3395	3527	3676
2762	2878	2962	3068	3194	3289	3406	3529	3684
2774	2880	2970	3075	3195	3302	3410	3550	3715
2784	2883	2975	3077	3198	3306	3413	3551	3722
2796	2884	2978	3080	3204	3307	3414	3554	3730
2802	2890	2986	3088	3206	3319	3428	3556	-
2814	2896	3002	3096	3207	3324	3433	3576	-
2831	2897	3011	3098	3208	3328	3454	3583	-

- 1.1** The above applicants are provisionally shortlisted for the next stage of selection purely based on the information provided by the candidates in the application form through the online portal. If it is found out subsequently at any stage of the recruitment/selection process, that the provisionally shortlisted applicants do not fulfil the requisite eligibility criteria as notified, the Institute reserves the right to cancel the candidature or selection.
- 1.2** The onus is on the candidates that the information submitted during application process is correct and to produce all the documents in original for document verification to prove their claim about their eligibility including Date of Birth, category (if applicable), income (if applicable), nature of being physically challenged (if applicable), service in the armed forces (if applicable), education, professional certification (if applicable), experience certificates by their employers for all the experience relevant to the post, etc.
- 1.3** If the candidate is not able to produce all the relevant documents in the original form for document verification, and/or if the information provided by the candidate is found to be untrue, the candidature stands automatically canceled without any notice. Applicants are advised to visit the institute website regularly for further updates.

2. The following applications are not shortlisted for the next stage of selection:

App.No.	Reason(s) for not shortlisting
22	With the uploaded documents clear experience cannot be established. IIM office order attached.
26	With the uploaded documents clear experience cannot be established. 1: Offer of appointment is attached, 2: CV is attached. 3: Stamp is missing
61	Overage



App.No.	Reason(s) for not shortlisting
62	Not having five years' experience
69	Proper experience certificate not submitted. Experience at Balaji Automotives is tampered.
70	5 Years experience could not be established from the attached experience certificates. NOC does not bear date of issue or employment to date.
74	Other than OBC & SC (The posts advertised are reserved for OBC and SC)
82	Less than 5 years of experience.
85	Overage
91	Wirth documents uploaded clear experience cannot be established.
99	Not fulfilling Eligibility criteria. Relevant experience of 05 years not found.
101	Not fulfilling Eligibility criteria. Relevant experience of 05 years not found
107	Not fulfilling Eligibility criteria. Relevant experience of 05 years not found..
137	Other than OBC & SC
147	1.Not fulfilling Eligibility criteria 2. OBC certificate not in Govt. of India format dated 23-05-2008 3. "Consultant " experience cannot be considered as job experience. 4.Cannot be considered relevant experience.
161	Other than OBC & SC (The post advertised are reserved for OBC and SC)
162	Other than OBC & SC (The post advertised are reserved for OBC and SC)
165	Not fulfilling Eligibility criteria Candidate doesn't have r experience of 05 years
172	Wirth documents uploaded clear experience of five years cannot be established.
178	Experience certificate not uploaded
179	1.Not fulfilling Eligibility criteria. 2. Proper experience certificates not uploaded. Uploaded Offer letters in place of experience certificates.
182	Not fulfilling Eligibility criteria 1. Can't determine B. Tech percentage (Second class) from uploaded documents 2. Candidate doesn't have 05 years of experience after MBA (2022)
185	No relevant experience –Uploaded offer of appointment in place of Experience letter
196	Overage
225	No relevant experience – Offer letter uploaded in place experience.
234	No relevant Experience of 5 years
239	No relevant experience - Experience of 5 years. Offer letter attached
241	From the submitted experience certificates 5 years of expereince could not be established.
251	Not fulfilling Eligibility criteria. candidate doesn't have relevant experience of 05 years and 55% marks in Degree
252	Not fulfilling Eligibility criteria of 5 years' experience. offer letter uploaded.
254	Not fulfilling Eligibility criteria of 5 years' experience.
273	Not fulfilling Eligibility criteria of 5 years' experience.
282	Other than OBC & SC
294	Overage
301	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years.

App.No.	Reason(s) for not shortlisting
302	Not fulfilling Eligibility criteria 1. Third class in Bachelors 2. Doesn't have 05 years of experience after Masters 3. As per the experience certificate, only 1 year 10 months of experience can be established. Proper experience certificate not submitted.
307	Not fulfilling Eligibility criteria Candidate doesn't have relevant experience of 05 years & Experience certificate uploaded is not in readable format
311	Not fulfilling Eligibility criteria Candidate doesn't have relevant experience of 05 years & Job registration slip is uploaded in place of experience certificate
312	Not fulfilling Eligibility criteria Candidate doesn't have relevant experience of 05 years
317	Not fulfilling Eligibility criteria Candidate doesn't have relevant experience of 05 years
321	In uploaded experience certificates, period of employment is not mentioned clearly.
330	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
339	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
341	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years.
381	Pay slip attached in place of experience.
385	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years
387	No relevant experience.
390	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years
398	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years and mark sheet is uploaded in place of experience certificate
409	Proper experience certificate not submitted (Marksheet submitted in place of experience)
416	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
417	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years
429	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years
430	Not fulfilling Eligibility criteria. Candidate doesn't have relevant experience of 05 years.
435	Not fulfilling Eligibility criteria. Proper experience certificate not attached.
442	Not fulfilling Eligibility criteria 1. Candidate doesn't have minimum 55% of marks in B.com as per uploaded details 2. Can't determine BCom percentage(Third class) from uploaded documents
444	Not fulfilling Eligibility criteria Candidate has uploaded ID card in place of her experience certificate
450	Candidate has uploaded offer letter in place of experience for National Institute of Rural Development and Panchayati Raj. 5 years of experience could not be established.
451	Proper experience certificates not submitted.
466	Not fulfilling Eligibility criteria Uploaded experience certificate has only 03 years 07 months of experience.



App.No.	Reason(s) for not shortlisting
470	Not fulfilling Eligibility criteria 1. Experience doesn't mention his position & date of issue or To date
475	5 Yeas of experience could not be established from the submitted documents.
479	Not fulfilling Eligibility criteria 1. Candidate has uploaded transfer order in place of experience certificates by which no of years of experience is not determined
484	Not fulfilling Eligibility criteria Candidate doesn't have experience of 05 years
494	Other than OBC & SC
497	Not fulfilling Eligibility criteria Proper experience certificate not attached. Candidate attached office order at experience -1 because of which experience of 05 years cannot be established
503	Not fulfilling Eligibility criteria Candidate doesn't have experience of 05 years
505	Not fulfilling Eligibility criteria Candidate doesn't have experience of 05 years as per application and has uploaded pay slip in place of experience certificate
520	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
534	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
540	Issue date/ To date of experience certificate not mentioned. 5 years' experience cannot be determined.
549	Not fulfilling Eligibility criteria 1. Candidate has uploaded offer of appointment in place of experience certificates 2. Candidate doesn't have experience of 05 years as per uploaded certificate
551	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years 2. Candidate has uploaded education certificate in place of experience certificates
556	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years 2. Candidate has uploaded CV in place of experience certificates
564	Not fulfilling Eligibility criteria. 1. No experience certificate is uploaded. CV is uploaded in place of them
569	Not fulfilling Eligibility criteria. Candidate doesn't have 05 years of experience.
581	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
588	Only HDFC certificate attached as proof of employment other certificates not attached.
593	Not fulfilling Eligibility criteria. Attached experience at Malla Reddy Institute doesn't have Starting date of her employment because of which experience of 05 years cannot be established
601	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
613	Not fulfilling Eligibility criteria. No relevant experience as per advertised norms - Experience mentioned is of Chemist
624	Other than OBC & SC
636	Not fulfilling Eligibility criteria. 1. Candidate doesn't have a minimum percentage of marks as per the details mentioned. Graduation 51%. Not satisfying eligibility criteria... Candidate has not uploaded valid experience certificate



App.No.	Reason(s) for not shortlisting
638	Not fulfilling Eligibility criteria. 1. No proper experience certificate is uploaded
659	Other than OBC & SC
662	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
665	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
668	Not fulfilling Eligibility criteria. Candidate doesn't have minimum 55% of marks in B.com as per uploaded detail
679	Other than OBC & SC (The posts advertised are reserved for OBC and SC)
691	Not fulfilling Eligibility criteria 1. Proper experience certificate to establish five years of experience not submitted (Office Order submitted for NGRI Experience)
724	Not fulfilling Eligibility criteria Candidate doesn't have experience of 05 years
739	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years
752	Not fulfilling Eligibility criteria Candidate doesn't have experience of 05 years
759	1. With uploaded documents 5 years' experience cannot be established. One of the documents is extension letter 2 . Also 2 years experience at Badruka college is of teaching and count be considered
765	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
769	Overage
775	Not fulfilling Eligibility criteria. 1. Candidate doesn't have experience of 05 years
776	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years
782	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years
792	Not fulfilling Eligibility criteria Candidate has uploaded office order for experience certificate by which 05 years of experience can't be established ..
817	Not fulfilling Eligibility criteria Candidate doesn't have experience of 05 years
842	Not fulfilling Eligibility criteria Proper experience certificate to establish 5 years of experience not submitted.
865	Proper experience certificate to establish 5 years of experience not submitted.
869	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years
881	Not fulfilling Eligibility criteria Candidate has uploaded pay slip and office order in place of experience certificate.
889	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years. He has uploaded offer letter and pay slip as experience certificate for BEL experience
917	Other than OBC & SC
932	Not fulfilling Eligibility criteria. Proper experience certificate to establish 5 years of experience not submitted. (Offer letter submitted)
951	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years & uploaded offer letter
961	Experience not relevant
981	Not fulfilling Eligibility criteria. Candidates don't have experience of 05 years



App.No.	Reason(s) for not shortlisting
988	Proper experience certificate in support of experience not submitted (Pay slips and offer letters not considered as valid document for experience certificate)
996	Candidate has uploaded only Provisional certificate for Bsc where his percentage of marks not mentioned
1023	1. Proof of ex-servicemen not attached. Candidate has 2. Uploaded pay slip in place of experience certificate
1091	Not fulfilling Eligibility criteria. Candidates don't have experience of 05 years
1103	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years
1146	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
1147	Overage
1153	Not fulfilling Eligibility criteria. Candidate has uploaded offer of appointment in place of experience certificates because of which 05 years of experience can't be established.
1156	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years. Candidate has not uploaded Btech certificate
1158	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
1165	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
1175	Proper experience certificate not submitted.
1181	Not fulfilling Eligibility criteria. Candidate has uploaded his offer letter for experience
1191	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years, as one of the experience certificates is pay slip.
1206	Not fulfilling Eligibility criteria. 1. Candidate doesn't have experience of 05 years 2. Uploaded only his original degree which specifies only second class and no mention of % of marks
1220	Candidate has Uploaded only his original degree which specifies only second class and no mention of % of marks
1222	Not fulfilling Eligibility criteria. Candidate has Uploaded only his original degree with no mention of % of marks
1232	Candidate has uploaded office orders in place of experience pertaining to IIT Hyderabad, thereby which experience of 05 years can't be established
1282	1.Lab Assistant cannot be considered as relevant experience 2.No pay is mentioned in one experience letter.
1295	Other than OBC & SC
1305	1. OBC not in Govt. of India format 2. Experience not relevant
1310	Not fulfilling Eligibility criteria 1. Candidate has uploaded offer letter in place of experience certificate 2. Candidate doesn't have minimum % of marks in Bachelors or masters
1311	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years & and uploaded Provisional certificate
1325	Experience certificates uploaded 1. For DISTRICT WOMEN AND CHILD DEVELOPMENT AGENCY doesn't have stamp 2. For experience at 03,04 uploaded offer letters uploaded
1328	Other than OBC & SC
1339	Not fulfilling Eligibility criteria 1. One experience letter is offer letter. 3. other two don't clearly say nature of work

App.No.	Reason(s) for not shortlisting
1343	Not fulfilling Eligibility criteria. Candidate doesn't have experience of 05 years
1375	Other than OBC & SC (The posts advertised are reserved for OBC and SC)
1385	Not fulfilling Eligibility criteria. As per certificates percentage of marks in MBA is 53 only. Not fulfilling eligibility criteria.
1389	1.Experience is not relevant, nature of work not mentioned.
1395	Not fulfilling Eligibility criteria 1. Candidates don't have experience of 05 years
1398	Not fulfilling Eligibility criteria 1. Candidate doesn't have experience of 05 years as per uploaded document 2. Not relevant experience
1408	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
1411	Not fulfilling Eligibility criteria 1. Candidate has uploaded pay slip for CIPET experience because of which 05 years of experience can't be established
1423	1.Not relevant experience. 2. TCS offer letter & pay slip is attached.
1476	No relevant experience.
1483	Tamil Nadu FibreNet Corporation Limited : Only contract copy attached KI MOBILITY SOLUTIONS PRIVATE LIMITED: No Pay mentioned TATA International Limited Group of TATA: IT is relieving letter Calsea Footwear Private Limited Move On Tata Group: No pay mentioned Murugappa Morgan Thermal Ceramics Ltd: No pay mentioned
1490	Proper experience certificate not attached. Pay slip attached as experience letter
1501	Experience is not relevant.
1503	Candidate doesn't have experience of 05 years as per uploaded document
1509	Candidate doesn't have experience of 05 years as per uploaded document
1528	Offer letter attached as proof of experience
1532	Candidate doesn't have experience of 05 years as per uploaded document
1541	Other than OBC & SC(The posts advertised are reserved for OBC and SC)
1575	Proof of Experience not enclosed
1624	Other than OBC & SC (The posts advertised are reserved for OBC and SC)
1625	Not having 5 years of experience.
1637	1.Not Having Experience 2.Enclosed Reliving Letter 3. Mentioned Work Experience for Research Scholar
1649	Not having 5 years of experience.
1661	Experience Certificate Not Enclosed
1674	Not having 5 years of experience.
1689	ST Candidate applied against SC/OBC Vacancy
1692	Not having 5 years of experience after qualifying degree (M.Com). Less than 55% in B.Com
1699	1. Short fall of Experience 2. Experience Certificate not Enclosed
1700	1. No Experience 2. UG marksheet Not Enclosed 3.As per Certificate secured only 50% in UG
1702	1. UG Marksheet Not Enclosed 2. Not Having experience in Administration 3. Experience certificate enclosed is having corrections



App.No.	Reason(s) for not shortlisting
1745	Pay slip attached in place of experience. 5 years of experience could not be established from the submitted documents.
1753	UR Category, applied against SC/OBC Vacancy
1785	ST Candidate Applied against SC/OBC Vacancy
1867	1. No Experience 2. UG Mark sheet not enclosed 3. Mentioned 43%in UG
1886	Proper experience certificate not submitted.
1892	Not having 5years Experience
1897	Not having 5years Experience
1905	UR Category, applied against SC/OBC Vacancy
1910	Not Enclosed Experience Certificate
1933	Shortfall of Experience
1956	Not having relevant experience. (Research Scholar)
1969	From the submitted experience certificates 5 years of experience could not be established.
1971	Over Age
1976	Over Age
1979	Not having 5 years of experience.
1984	UR Category, applied against SC/OBC Vacancy
1987	Over Age
1993	1. Experience Certificate not enclosed; letter of appointment enclosed
1998	Over Age
2005	Shortfall of Experience
2008	Belongs to BC-E (Central Certificate not enclosed)
2013	Not having 5 years of experience.
2018	UR Category, applied against SC/OBC Vacancy
2020	Experience Certificate of Current Employment Not Enclosed
2027	1 Short fall of experience 2. Enclosed old Experience Certificate
2034	Shortfall of Experience
2052	1. Shortfall of experience 2. Short fall of % in qualifying exam
2065	Shortfall of Experience
2070	1. Experience Certificate not enclosed.
2077	Over age
2087	Short fall of Experience
2104	Short fall of Experience
2136	Shortfall of Experience
2138	Experience Certificate not Enclosed
2148	Proper experience certificates not enclosed to establish 5 years' experience. IIM Kozhikode Exp Certificate not enclosed. ,Mahendra University Experience Certificate not enclosed
2149	1. Experience Certificate not enclosed. 2. UG Marksheet not enclosed
2187	5 years' experience could not be established from the attached experience certificates.
2188	Over Age
2190	Not having 5 years of experience.
2200	UR Category, applied against SC/OBC Vacancy



App.No.	Reason(s) for not shortlisting
2221	1. UG Marksheet not enclosed 2. Experience certificate submitted from 2016 to 18 only in application it has been mentioned as 2006 to 2018, Degree completed in 2014 3. Other experience certificates not enclosed
2222	1. Experience certificates not enclosed
2244	1. Experience Certificate not enclosed 2. UG Marksheet not enclosed
2269	Proper experience certificates not submitted.(Pay slips submitted)
2271	1. Shortfall of Experience 2. Experience certificate not enclosed
2272	Proper experience certificates not submitted.(Pay slips submitted)
2273	1. Short fall of Experience 2 OBC Certificate not enclosed
2274	1.UG Certificate not enclosed 2. OBC Certificate not enclosed 3. Experience Certificate not enclosed
2281	ST Category, applied against SC/OBC Vacancy
2287	Over Age
2355	Over Age
2396	Duplicate of Application number 2133.
2423	Shortfall of Experience
2440	Shortfall of Experience
2442	Shortfall of Experience
2450	Not having 5 years of experience.
2508	Exp.in Legal Services.
2564	Not having 5 years of experience.
2573	5 years of experience could not be established from the submitted documents.
2574	Shortfall of Experience
2579	Proper experience certificate does not enclose. Appointment letter Enclosed
2586	Less than 55% in Graduation.
2588	1. IIT Tirupati Experience Certificate not enclosed 2. Shortfall of experience
2594	Proper experience certificate not attached.
2602	ST Category, applied against SC/OBC Vacancy
2658	Shortfall of Experience
2659	1. Exp Certificate of Surya Teja was issued on 30.12.2019 2. Appointment order enclosed for nakshatra 3. falling short of experience
2652	Not having 5 years of experience.
2656	Proper experience certificates not enclosed. 5 years or experience could not be established from the given documents.
2685	Not having 5 years of experience.
2694	Not having 5 years of experience.
2700	Short fall of Experience Experience Certificate not enclosed from 13-03-2024
2712	Shortfall of experience
2720	Shortfall of Experience
2722	Shortfall of Experience
2734	No essential degree as required for the post. OBC certificate is not enclosed.
2764	Post qualifying exam experience is less than that of required 5 years (Ref. 5(16.5) & 7(8))

App.No.	Reason(s) for not shortlisting
2766	Shortage of experience (Ref. 5(16.5) of advertisement.)
2776	Submitted experience certificates could establish 4 years 8 months period. For rest submitted Pay slip. (Ref. 7(12))
2778	Submitted document (Exp.2) could establish only 2 years 9 months experience. The other two experience certificates mentioned only the start date but neither the issue date of letter nor the end date of service mentioned
2779	Shortage of experience (Ref. 5(16.5))
2792	Less than 5 years of post-qualification experience (After PG as percentage in UG is less than 55%)
2794	Percentage in qualifying exam is less than that of required 55% (Ref. 5(16.5))
2798	No essential degree. Age > 40 years (considering the relaxation)
2809	No Experience certificate is enclosed. Instead enclosed an undertaking (Ref. 7(12))
2816	Shortage of experience (Ref. 5(16.5))
2857	Age > 40 years (after considering age relaxation). UG% < 55%
2864	Proper Experience certificate submitted could establish only 3 yr 1 m experience. For rest submitted an unsigned document.
2904	Percentage of marks in qualifying exam is less than 55% (Ref. 5(16.5))
2910	No proper supporting documents to establish 5 yrs post qualification experience. Enclosed proper supporting documents to support only ~3 years of experience. He enclosed an office order for 2.4 years' experience and the same was not considered as Exp. certificate as per the advt.
2918	Shortage of Experience (Ref: 5(16.5))
2948	Shortage of experience (Ref. 5(16.5))
2959	Submitted documents could establish only 4 years 9 months experience against the required 5 years (Ref. 5(16.5) & 7(12))
2973	Shortage of Experience (Ref: 5(16.5))
3005	Submitted Exp. Certificate could establish only 4 years' experience against the required 5 years (Ref: 5(16.5))
3010	Shortage of experience (Ref: 5(16.5))
3021	The advertised posts are reserved for OBC and SC
3034	Percentage of marks in the qualifying exam is less than 55% (Ref. 5(16.5))
3035	The advertised posts are reserved for OBC and SC
3063	5 years of experience could not be established from the submitted documents. Officer order submitted in place of IITK experience.
3070	Shortage of experience (Ref: 5(16.5))
3074	Shortage of experience (Ref: 5(16.5))
3086	Experience certificates could not establish 5 years of experience. (Ref. 5(16.5) & 7(12))
3090	No proper experience certificates are enclosed. Pay slip cannot be considered as exp. Certificate (Ref. 7(12))
3095	The advertised posts are reserved for OBC and SC
3140	Shortage of experience (Ref. 5(16.5))
3164	Shortage of experience (Ref. 5(16.5))
3177	Shortage of experience (Ref. 5(16.5))
3179	Submitted documents could not establish 5 years experience. Offer letters/training period can't be considered a valid proof of experience Ref. (7(12))
3202	Post qualifying exam experience is less than 5 years (Ref. 5(16.5) & 7(8))
3226	Shortage of Experience

App.No.	Reason(s) for not shortlisting
3228	Submitted experience certificates could demonstrate only 4 yr 8m experience against the required 5 years (Ref. 5(16.5))
3234	No proper experience certificate is enclosed (Ref. 7(12))
3238	Pay slips submitted in place of experience certificates. Can not establish 5 years of experience.
3241	shortage of experience
3247	The advertised posts are reserved for OBC and SC
3255	Percentage of marks in qualifying exam is less than 55% (Ref. 5(16.5))
3256	No Experience certificate is enclosed (Ref. 7(12))
3315	Insufficient post qualification (MBA is considered as qualification degree as it is meeting required percentage) experience
3326	Age > 40 years
3334	Percentage in qualifying exam is less than that of required 55% (Ref. 5(16.5))
3344	The advertised posts are reserved for OBC and SC
3350	Percentage in qualifying exam is less than that of required 55% (Ref. 5(16.5))
3363	Shortage of experience
3365	Submitted Exp. certificate demonstrates only 4 yr experience against required 5 yr. For rest he submitted a pay slip. (Ref. 7(12))
3370	No proper experience certificates to demonstrate 5 years of experience. Enclosed office orders (Ref. 7(12))
3390	Submitted Exp. certificate demonstrate only 3 yr 5 m experience against required 5 yr. For rest submitted an Office order. (Ref. 7(12))
3399	Shortage of Experience. Enclosed experience certificate demonstrates only 3 yr 9m exp. against the requirement of 5 years (Ref. 5(16.5))
3420	Shortage of experience. Experience certificates submitted for ~3 yr. 8 m. For rest submitted an office order (Ref. 7(12))
3471	The advertised posts are reserved for OBC and SC
3490	Shortage of experience. The experience certificates/Office orders provided could demonstrate only 4.5 years of experience. (Ref. 7(12))
3501	The advertised posts are reserved for OBC and SC
3503	Percentage of marks in qualifying exam is less than that of the required 55% (Ref. 5(16.5))
3537	Not having 5 years of experience.
3552	Shortage of Experience (Ref. 5(16.5))
3555	Not having 5 years of experience.
3563	Shortage of Experience (Ref. 5(16.5))
3579	Shortage of experience. 3 Yr experience against requirement of 5 yr
3581	No proper experience certificates are enclosed. Submitted offer letter and pay slip (Ref. 7(12))
3589	No proper experience certificates are enclosed. Submitted a proper certificate to demonstrate ~6m experience. For rest submitted offer letters/relieving letter which are not valid experience certificates.
3594	Shortage of experience. No proper experience documents are enclosed.
3597	Shortage of Experience (Ref. 5(16.5))
3607	Submitted Exp. certificate demonstrates only 4 year 11 month experience against required 5 yr. For rest submitted an ID card.
3613	Percentage of marks in qualifying exam is less than 55% (Ref. 5(16.5))
3617	Shortage of experience. Experience certificates submitted for ~3 yr. 9 m. For rest submitted an office order (Ref. 7(12))
3618	Shortage of experience. Experience certificates submitted for ~3 yr. 8 m. For rest submitted an office order (Ref. 7(12))

App.No.	Reason(s) for not shortlisting
3624	The advertised posts are reserved for OBC and SC
3625	No proper experience certificates to demonstrate 5 years of experience. Enclosed Exp. certificates demonstrate only 4+ yr. of experience against the required 5 years
3631	No Experience certificate(s) enclosed. Pay slips are enclosed
3637	The advertised posts are reserved for OBC and SC
3638	Shortage of Experience (Ref. 5(16.5))
3645	Shortage of experience. Experience certificate submitted for 4 years 11 months 21 days. For rest submitted Provisional order which is not a valid experience certificate.
3651	Shortage of Experience. Enclosed experience certificate demonstrates only 3 yr 1m exp. against the requirement of 5 years (Ref. 5(16.5))
3689	Shortage of Experience. Submitted Exp. letter only for the period of 3.2 years. For rest submitted offer letter
3690	Submitted NOC from the Employer, which could not demonstrate the required 5 years of experience
3697	Shortlisted considering the year of UG and the Percentage of PG. Shortfall of post qualification experience
3713	Exp. certificate is provided only for 4.2 yr experience. For rest submitted bio-data and the pays lip
3726	No Experience certificate(s) enclosed. Pay slips are enclosed (Ref. Point no. 12 of General instructions)
3735	Shortage of experience. Having 4.5 years against 5 yr requirement (Ref. 5(16.5) of advt.)

Note for not shortlisted applicants:

- 2.1 The applicant (s) 'not shortlisted' may submit their Discrepancies/Grievances, if any using the link sent to the applicants' registered email id.
- 2.2 The deadline for submission of Discrepancies/Grievances is on or before **5:30 PM on 10.04.2025**. Submission of any grievance after the due date & time shall not be considered for examination/review.
- 2.3 Submission of any additional documents at this stage is not allowed. IITH reserves the right to determine the relevance of any professional experience to the post applied for.
- 2.4 Mere submission of grievance(s) shall not confer any right on the applicant to demand acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criteria, which is subject to examination of the Review Committee for the purpose.
- 2.5 The decision of the Review Committee will be final and binding on the matter.
- 2.6 Applicants are advised to visit the Institute's website regularly for further updates.


Joint Registrar (HR)
IIT Hyderabad