

Expression of Interest (EOI)

EOI Ref. No IITH/EOI/SIC/2022/001

Date: 25/04/2022

Indian Institute of Technology Hyderabad invites online Expression of Interest (EOI) from eligible, reputed companies/firms for the design and execution of Suzuki Innovation Centre co-working space as specified in this EOI document

The Expression of Interest Document can be downloaded from <https://mhrd.euniwizarde.com>. OR Central Public Procurement (CPP) Portal <https://eprocure.gov.in/epublish/app> OR the Institute website - <https://iith.ac.in/tenders>

The EOI is to be submitted online only through the E-procurement portal of <https://mhrd.euniwizarde.com>.

Schedule of Dates

Sr. No.	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	25/04/2022	1500 hrs
2	Submission Start Date	25/04/2022	1510 hrs
3	Submission Close Date	16/05/2022	1600 hrs
4	Opening of Expression of Interest	16/05/2022	1610 hrs

No manual document will be accepted. All documents should be submitted online through the E-procurement portal of <https://mhrd.euniwizarde.com>.

Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support - Phone No. 011-49606060. Mail id: helpdeskeuniwizarde@gmail.com

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The Tender Document can be downloaded from <https://mhrd.euniwizarde.com> OR Institute website- <https://iith.ac.in/tenders>.

The bidders are required to submit soft copies of their bids electronically on the <https://mhrd.euniwizarde.com> using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the Portal, prepare their bids in accordance with the requirements and submitting their bids online.

More information useful for submitting online bids may be obtained at: <https://mhrd.euniwizarde.com>

GUIDELINES FOR REGISTRATION:

1. REGISTRATION PROCESS ON ONLINE PORTAL

- a) Bidders to enroll on the e-Procurement module of the portal <https://mhrd.euniwizarde.com/> by clicking on the link “Bidder Enrolment”.
- b) The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. This would be used for any communication from the e-Wizard Portal.
- c) Bidders to register upon enrolment, with their valid Digital Signature Certificate (Class III Certificates with signing and Encryption key) issued by any Certifying Authority recognized by CCA India with their profile.
- d) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- e) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
- f) After registration send mail to Helpdesk: helpdeskeuniwizarde@gmail.com for Account activation.
- g) As per portal norms Registration Fee will be applicable.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
2. Once the bidders have selected the tenders they are interested in, you can pay the form fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee

tenders will be moved to the respective ‘requested’ Tab. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Documents” available to them to upload such documents.
5. These documents may be directly submitted from the “My Documents” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by IIT Hyderabad.
3. Bidder has to select the payment option as “e-payment” to pay the tender fee / EMD as applicable and enter details of the instrument.
4. In case of Bank Guarantee (BG) bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official of IIT Hyd before the Online Opening of Technical Bid. In case of non-receipt of BG in original by the said time, the uploaded bid will be summarily rejected.

5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal <https://mhrd.euniwizarde.com>), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
9. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

For any clarification in using <https://mhrd.euniwizarde.com>

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2. ASSISTANCE TO BIDDERS

a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

b) Any queries relating to the process of online bid submission or queries relating to e- Wizard Portal, in general, may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 8448288994/86/87/89/88/81/90/92/82 011-49606060, 07903269552, 9355030608, 9055030613, 7903810198, 9355030606, 9315620706, 9355030623, 9355030628, 8800526452, 9205898228, 9122643040, 9355030604, epochelpdesk.01@gmail.com, epochelpdesk.44@gmail.com, epochelpdesk.06@gmail.com

c) The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).

d) The bid should be submitted through e-Wizard portal (<https://mhrd.euniwizarde.com/>) only.

EOI NOTIFICATION

IIT Hyderabad invites EOI from designers/design firms for the design and execution of Suzuki Innovation Centre co-working space.

1 Vision of SIC

SIC will act as a knowledge exchange platform for SMC, IITH, and other stakeholders from Industries, Academia, and start-ups. Suzuki Innovation Centre (SIC) is not merely a platform for human resource exchange and development through discussion and knowledge sharing. SIC is a result of cumulative success stories between Suzuki Motor Corporation and IIT Hyderabad in the past few years. SIC stands for the vision of “creating innovations for India and Japan” by providing a platform for open innovation and connecting innovators among Industries, Academia, and Start-ups, between both the nations. SIC, in particular, will also support skill development and exchange of human resources between India and Japan. SIC is built on the notion that, to solve problems of global scale, we need to create more opportunities in the ecosystem where innovators can come together to connect, share knowledge and augment their capabilities.

SIC has the following objectives.

- To enhance and promote a culture of innovation and creative problem solving.
- To facilitate interdisciplinary education, research and entrepreneurial activities in order to create commercial opportunities and build partnerships between academics and industry.
- To promote, nurture and advance the culture of innovation in the country leading to significant contributions and breakthroughs impacting quality of human life.

2 Scope of Work

2.1 Description of Scope of Work

1. Designing the co-working space of SIC
2. Furnishing the co-working space of SIC

2.2 Design Expectations

The space should be ambient, cheerful, flexible, living room-like, mix of formal table-chair seating and informal lounge with a relaxed work environment.

This is to be a space of interaction and dialogue between industry and academia, Japanese researchers, Indian researchers and students between the two countries. The space could

respond to use of space from these two types of inhabitants. The space should attempt to convey this meaning of a dialogue, to the visitors.

The Space should be most importantly something that can be swiftly cleaned and easily maintained. The location is extremely dust-generating and care in this direction would be an imperative. The space should allow groups while also affording private individual work spaces, open office and at the same time careful yet sensitive use of materials, robust dialogue between the materials used and the quality of space, essential ambient lighting to create and change the mood of the place, zones of serious work, playful engagements and discussions.

Overall an interior architecture that responds to the exterior architecture of the place and the space should allow dialogues that can be created between the wall, the floor and the ceiling.

- The space needs to be flexible, with expected inhabitant's approx. 40-50 people.
- Easy arranging and rearranging of furniture by the occupants/user of the space as per their mood. Active Seating Arrangement - Mobility within the space enhancing the interactivity (e.g. gym ball etc.).
- A small showcase space for displaying model/project/prototype for discussions and deliberations for the start-ups.
- Outside corridor - An exhibition sort of space displaying posters/ideas or products.
- A space for the team to work on some confidential projects/meetings. Area for relaxing, having food, some play areas like foosball/PlayStation etc.

2.3 Key Keywords describing the Space

Openness, Inclusiveness, Lively, easy accessibility (Encouraging students, faculties and visitors to drop in), Organic circulation (Movement within the space), Collaborative atmosphere.

3 Built Details

- The Block/ Tower G identified for SIC has a total area of 335 sq.m. I.e. approximately 3600 sq. ft. (60 ft. x 60 ft. approx.)
- The Electrical & HVAC are provided at the doorstep. No electrical fittings are provided inside the allocated area.
- The floor is a concrete polished surface without any false ceiling.
- The entire block is a dry incubation space thus no provision for taps in the allocated area.
- The fire exits of the building are located beside the allocated area.
- The washrooms are located nearby.

4 Site Photographs

Drive Link for Photographs -

<https://drive.google.com/drive/folders/11wFYFrqLQIRaqGdRZAjXICF0G0vr8jZ?usp=sharing>

Exterior



Figure 3-1: SIC Space Marked with Red



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

Indian Institute of Technology Hyderabad

Kandi, Sangareddy - 502 284, Telangana, India

Phone: 040-23016071:

Website: www.iith.ac.in, Email: office.stores@iith.ac.in>

Interior

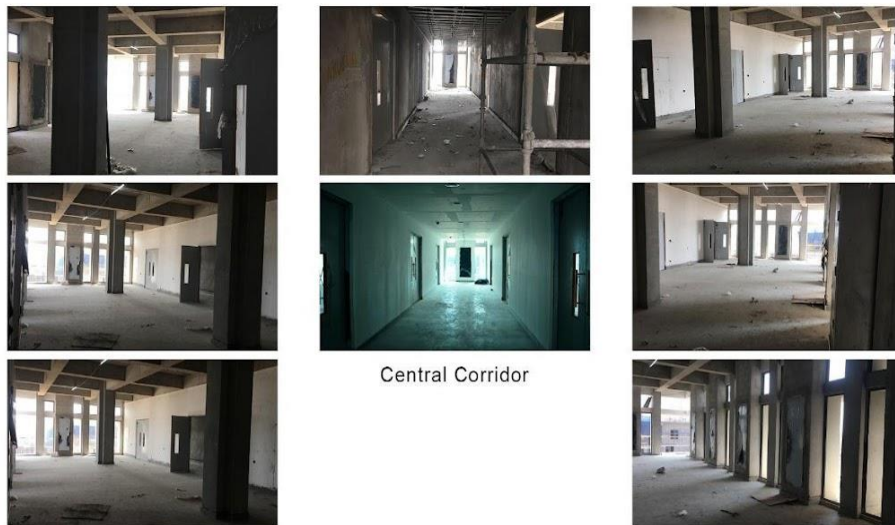


Main Corridor View-I

Main Corridor View-II



Plan



Central Corridor

Right Wing

Left Wing

5 Site Layout / Construction Drawing

Drive Link for CAD Drawing - <https://drive.google.com/drive/folders/1h2cjDqXXsNjd-2yafksRTBiuYy2T2wL6?usp=sharing>

6 Eligibility Criteria

Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following.

Three similar completed works costing not less than the amount equal to Rs. 80 Lacs each
Or

Two similar completed works costing not less than the amount equal to Rs.100 Lacs each
Or

One similar completed works costing not less than the amount equal to Rs. 160 Lacs

7. Documents required from Firm

1. Layout Plan
2. Mood board - Interior Planning should benchmark some co-working spaces from around the globe and take inspiration from the good ones
3. Write Up - Describe how it would feel to be in that space on a regular day.
4. Conceptual Idea & direction (way ahead)
5. Renders / Visualizations / Views of the space – Giving ideas regarding look and feel.
6. Profile of the Firm
7. Photographs / Images - Past works
8. Awards / Recognitions
9. Rough sq. Feet estimate (Budgetary)
10. Order Copies as per the eligibility Criteria.
11. Self-Declaration that the bidder is not blacklisted by any Govt. Agencies during the last 7 years.

8. Process

1. Shortlisted designers and design firms who qualifies as per Eligibility Criteria will be invited for the technical presentation as part of the technical evaluation. The date for presentation will be intimated later.
 2. The bidder should also provide rough estimates for the scope of Work at the time of technical presentation.
 3. The participation in the formal Request for Proposal (RFP)/Tender which will be published later, will be limited only to the technically qualified bidders in the Expression of Interest.
9. The Director, IIT Hyd reserves the right to modify contents of this Invitation for EoI or withdraw it completely at any point in time, without assigning any reason thereof.