

NOTICE TO BIDDERS

This is to bring to the Notice of all the Bidders that IIT Hyderabad, will be implementing the E-Procurement through the E-Procurement portal of E-Wizard - <https://mhrd.euniwizarde.com>.

For participating in the Tenders issued by IIT Hyd, all the bidders are requested to get themselves registered on the above portal.

Bids received by any other modes will not be accepted for the tenders issued on the E-Wizard portal.

GUIDELINES FOR REGISTRATION:

1. Bidders are required to enrol on the e-Procurement Portal by clicking on the link "Online Bidder Enrolment" on the e-tender Portal (<https://mhrd.euniwizarde.com>) by paying the Registration fee of Rs.2000/- +Applicable GST.

2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.

4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

7. The scanned copies of all original documents should be uploaded in pdf format on portal <https://mhrd.euniwizarde.com>

8. After completion of registration payment, bidders need to send their acknowledgement copy on help desk mail id - helpdeskeuniwizarde@gmail.com for activation of their account.

For any further clarification with respect to the Registration Process the bidders may contact Phone No. 011-49606060 or Mail id: - helpdeskeuniwizarde@gmail.com

This notice is issued for compliance by all the bidders for participating in the tenders issued by IIT Hyderabad.



(Jagadeswara Rao B)
Deputy Registrar (S & P)