

**Indian Institute of Technology Hyderabad**

Kandi, Sangareddy, Telangana, India - 502284



**Open Colloquium Request Form**



Date:………………….……….

**Scholar Name:……………………………………………………………**

**Roll No.:…………………………………………………………..…………**

**Name of the Guide & Co-Guide(if any):…………………………………………..………………………..**

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| **Doctoral Committee Members** | | | |
| **S.No.** | **Name of the DC member** | **Department** | **Signature** |
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**Signature of the Scholar**

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| **List of documents to be submitted for the OC** | | |
| **S.No.** | **Name of the Document/Form** | **Submission** |
| 1 | Soft copy of Synopsis (8-10 pages)  (File name should be:- First name of scholar\_Synopsis\_Dept.) | **Yes / No** |
| 2 | Soft copy of Thesis  (File name should be:- First name of scholar\_Thesis\_Dept.) | **Yes / No** |
| 3 | Similarity Index Declaration Form | **Yes / No** |
| 4 | **List of Publications through Guide** | **Yes / No** |
| No. of scopus indexed journal publications coming out of the thesis (Provide number) |  |
| No. of scopus indexed conference publications coming out of the thesis (Provide number) |  |
| No. of patents if any (Provide number) |  |
| 5 | First page of Two Scopus/WoS/MatsciNet indexed journal or conference publications, which are part of the Thesis \*/  (or) Publication recently accepted but not published yet, please attach copy of acceptance  (or) Details of patents if any, please attach a detailed sheet  (Strike out whichever is not applicable) | **Yes / No** |
| 6 | **List of Examiners Form** signed by the Supervisor and HoD in a sealed cover | **Yes / No** |
| 7 | Thesis Evaluation Option (A or B) Form | **Yes / No** |
| 8 | Author Declaration Form | **Yes / No** |

\* The formats for the serial number 3, 6, 7 & 8 are available at: <https://iith.ac.in/academics/forms/>

**Note**: Final thesis along with Similarity Index declaration form should be submitted before OC along with the other documents. Only the changes suggested in the OC can be incorporated in the thesis within 1 month from OC date. Those suggestions should be clearly written in the OC report. If no suggestions are made, the thesis will be sent immediately to the selected reviewers without any change.

**OC report should reach to Academic office within 7 days of OC.**

**Proposed Date of Open Colloquium:…………………………………….**

(OC Request form should be submitted at least one week before the proposed date of OC)

**Guide’s Signature HoD’s Signature**

**Deputy Registrar, Academic Dean Academic**